

Board of Fire Engineers
Town of Dover Fire Department

Minutes

Tuesday, December 3, 2013

Dover Fire Station
One Walpole Street
Dover, Ma. 02030

Attendees: Engineers John Sugden, Ford Spalding & Peter Smith

Department Officers: Chief John M. Hughes III & Deputy Chief Craig Hughes

Also Present: Geoff Merrill, Warrant Committee & Bob Cocks, Capital Budget
Committee

The Board of Fire Engineers held its monthly meeting in the Fire Department Chiefs office at 5:30 PM.

The Board reviewed and approved the Minutes of November 5, 2013.

The Board reviewed and approved the Department expenditures for the month of November 2013.

The Officers reported on calls over the last month. We have a full contingent of personnel for both Fire & Ambulance with additional applicants in training for possible appointment to the Department.

The big squad vehicle is being looked at for repairs. The Chief & John Sugden met with the Selectmen on the overhead doors for the Protective Agency Building. The Selectmen approved an expenditure not to exceed \$92,000 to come out of the Reserve Fund. The Chief will meet with the Warrant Committee requesting their approval. Design documents will be prepared by Mills Whitaker Architects for work to be done within the next six months. In the meantime the Department will work to keep snow from the ladder truck bay.

The Officers discussed the FY 2015 Operating Budget for the Department. For Fire they are requesting an increase in wages to provide for Holiday coverage for 4 fire fighters during all Town holidays for an increase in the budget of \$9,220. For Ambulance the Officers requested a small increase to pay for an outside vendor to do CPR training. In the past this was done by our own personnel. The Engineers endorsed both requests. At the request of the Warrant Committee wages will be increased by 2% up to \$23.03/hour for both Fire & Ambulance.

Ford Spalding requested that Richard Tiberi provide him with the 2013 Activity Report and Personnel Listing as soon as possible after January 1 for the Town Report. Also information on Pete Sherman's service on the Department.

The meeting was adjourned at 6:05PM.

Next meeting January 7, 2014.

Respectfully Submitted,

Ford Spalding, Clerk