

Capital Budget Committee Meeting Minutes  
December 16, 2013

Attendees: Carol Lisbon, Bob Cocks, Bob Springett, Kate Bush, Gordon Kinder, James Stuart

Guests: Geoff Merrill and Rich Forte- Warrant Committee; Chief McGowan – Police; Craig Hughes and Jay Hughes-Fire/Ambulance; Dana White and Michael Lee-DS region.

Meeting was called to order at 7:30 a.m. in the Selectmen's Meeting Room.

1. Minutes of 12/2/13 were approved.
2. Police Department's capital budget requests were discussed. FY14 requests are being purchased. The location of the radio receiver is under review. FY15 is a one-vehicle year (\$36,500) and a LiveScan fingerprint machine (\$19,285) will replace the old-fashioned paper fingerprint cards. Chief McGowan will be having semi-annual inspections of the Grossman tower done after temporary repairs were performed last year.
3. Dana White and Michael Lee presented a detailed report on how the DSRSC is implementing the OnSite/InSight facilities report. After a thorough review of all items (over 300) a separate spreadsheet has been developed to track and maintain the integrity of the database. FY15 requests total \$362,000 and a special warrant article request has been submitted to both towns.
  - a. The Committee commended them on their work as a huge step forward in understanding the short and long-term needs of the Region. It was suggested that this information and database needs to be institutionalized within School Administration with the DSRSC acting in oversight.
  - b. It was discussed that starting this year, the Region's capital budget needs will be reviewed by the Dover CBC and Dover BOS prior to Warrant Committee review due to: significant increase in budget requests, impact on financing options, need to support proper maintenance of this large asset and for consistency.
4. Fire/Ambulance budget requests were presented. The \$12,800 from the May 2010 Town meeting for EPre software was discussed. Chief Hughes noted that the state mandate has not come and there appears to be little information that it is imminent. It was suggested that the funds be returned at the end of this fiscal year if no additional state activity occurs. There are no FY15 requests from the Fire Dept. and it is expected that all outstanding capital budget items from previous years will be completed by spring 2014.
5. Updates:
  - a. Bob Springett attended the Cemetery Commission meeting last week and informed them that the CBC will not support their request for the Hearse House renovation. The CC will get back to the CBC on their next step.
  - b. P&R has indicated that they may convert a different baseball field than the one voted upon in May 2011 to a girls' softball field. P&R to be asked to return to CBC to clarify.

Next meetings: 1/13/14, 1/27/14 and 2/10/14.

Respectfully submitted,  
Carol Lisbon