

## **Dover Warrant Committee Minutes of the December 4, 2013 meeting**

**Members in attendance:** John Cone, James Stuart, Rich Forte, Brooks Gerner, Bob Cocks, Maureen Arkle, Doug Lawrence, Geoffrey Merrill

**Non-Members in attendance:** James Dawley

**Location:** Dover Town House

Mr. Cone called the meeting to order at 5:30 PM.

Mr. Cone introduced the Reserve Fund Transfer Request and supporting documentation (attached) from The Selectmen for \$92,000 to raise the height of the Fire Station bay doors (2) fronting Centre Street by 8" to accommodate the new Ladder Truck delivered last May. The main concern is in the event of snow build up at the entrance to the ladder truck bay, the clearance to exit the garage would be so tight that any bump entering or exiting the fire station could cause the ladder truck to strike the garage causing damage to either the truck, the building or town personnel.

All agreed the expansion of the doors should have been an anticipated expense and part of the cost of purchasing the new ladder truck when presented at Town Meeting in May 2012.

Discussion continued as to whether the construction can be postponed until next fiscal year and be part of the Capital Budget for FY 2015. If the request was approved tonight, the anticipated completion date was April 2014. To address the potential snow hazard for this winter, the fire department has a snow blower at the ready at the ladder truck door to clear any snow to get the truck out and in to the bay door(s). Mr. Dawley stated that it was the opinion of the Board of Selectmen to remedy the situation as soon as possible to avoid a potential mishap, and to delay the construction until after the 2014 Town Meeting would leave the Town open to a potential mishap well into the fall of 2014.

Mr. Forte made a motion to approve the \$92,000 Reserve Fund Transfer to Building Maintenance to increase the height of 2 fire bay doors D1 and D2 from 12 feet to 12 feet 8 inches to improve overhead clearances. Second by Ms. Arkle. Approved 8-0-0

Mr. Cone introduced a Reserve Fund Transfer Request for \$1,000 to pay the Veterans Agent biannual stipend in June and December from the payroll account (as part of the IRS ruling), formerly it was paid as an expense. It was noted that this was an accounting procedure and that the expense account will have a \$1,000 unused balance which will be returned to Free Cash.

Mr. Merrill made a motion to approve the \$1,000 Reserve Fund Transfer to pay the Veterans Agent biannual stipend in June and December from the payroll account. Second by Mr. Lawrence. Approved 8-0-0

Being no other business, Mr. Forte made a motion to adjourn, second by Ms. Gernerd.  
Meeting adjourned at 6:00 PM.

Next meeting is scheduled for December 11 at 7 PM at the Dover Town House.

Respectfully submitted,  
W. Richard Forte, Jr.