

**Dover Recycling Committee
Minutes for Dec 17, 2012 (Approved)**

Present: Amy Wilcox, Matt Schmid, Savita Shukla, Becky Gladstone, Christopher Poulsen

Absent: Becky Peterson

Additional Attendees: John O'Keefe

Approval of Minutes: November 30, 2012 Minutes were approved.

Calendar 2013 Priorities & Initiatives: The committee agreed to formalize its priorities and initiatives for calendar 2013 at the Jan 14, 2013 DRC meeting. Priority areas proposed were:

- a. A re-invigorated school program
- b. Formalization of recycling/sustainability policy, goals, and requirements for municipal and regional operations
- c. Updates/improvements to the transfer station
- d. Community outreach initiatives
- e. Consideration of a broader mission and scope to the DRC charter more closely aligned with a complete sustainability and/or environmental impact perspective.

Actions:

1. The committee members will consider further areas and identify specific initiatives that they will formalize in the January 14, 2013 meeting.

School Program: A. Wilcox shall establish a planning meeting w/ the Steve Bliss, Assist. Superintendent DS Schools for January 14th to review a very successful sustainability program in the Manchester/Essex regional school system and to consider what the next steps and timeline might be to establish a similar program in the DS regional school system. Sherborn Recycling Committee is to be invited to participate.

Actions:

1. B. Gladstone to contact the SRC to invite to the 1/14 joint planning meeting.
2. A. Wilcox to see if Manchester/Essex rep would be willing to present/speak to their presentation (teleconference or in person).
3. All residents and interested parties are encouraged to contact a DRC member to provide their input.

Recycling/Sustainability Policy & Goals: The committee discussed the lack of familiarity among the committee with the town's and region's complete recycling system, the recycling undertaken by the town departments and their metrics, the vendors involved, and existing policy and requirements. The committee was unanimous that recycling and sustainability policy and requirements should be formalized for all departments to assist their compliance with town and region objectives and to ensure a *measured* path to improved sustainability throughout the community.

A. Wilcox reported on her meeting w/ Ralph Kelly, Facilities Director, DS Schools, where she reviewed the history on the waste management contracts and their implementation at the High School. Her report back to the committee is attached to these minutes..

A. Wilcox attended the MassRecycle Southeast Municipal Recycling Council (MRC) Meeting in Mansfield Town Hall on Dec 12, 2012. Her report back to the committee is attached to these minutes.

Actions:

1. A. Wilcox to ask Facilities Director, DS Schools, for past and current waste management contracts so that the DRC and SRC can formalize the town/region recycling and sustainability requirements for future waste management contracts established for the DS regional school system.
2. A. Wilcox to ask the Facilities Director, DS Schools,, EL Harvey and Casella for recycling figures/metrics that characterize the recycling achieved in the DS regional school system.
3. C. Poulsen agreed to compile the town Recycling Data (Report) for Calendar 2012 and to present the first draft to the committee at the Jan 14 DRC meeting.
4. C. Poulsen to ask C. Hughes Superintendent, Highway Dept. for 2012 recycling data for solid waste and recyclables. If possible it is desired that the Dover Trucking figures be discernable in each.

Community Outreach: The Dover Spring Clean-up was confirmed for 30 March. The DRC expressed an intent to establish some form of out-reach for Earth Day on 22 April. A broader information session was considered for the community at the Dover Library.

Actions:

1. The committee will formalize its community outreach initiatives for 2013 at its next meeting on 1/14/2013.
2. A. Wilcox will provide the committee a written summary of the Dover Spring Clean-up program 2012 as the basis for discussion and planning by the committee for the 2013 cleanup.
3. Committee members are to be familiar w/ the 2012 Spring Clean-up Program and be prepared to contribute to the initial plans for the 2013 Spring Clean-up Program.
4. All residents and interested parties are encouraged to contact a DRC member to provide their input.

Transfer Station: Several updates and/or upgrades were suggested for the town transfer station.

Actions:

1. The committee will draft the updates/upgrades it has in mind for 2013 at its next meeting. Guidance/improvements from the December MRC Meeting in Mansfield referenced above will be considered.
2. M. Schmid will solicit input and suggestion from C. Hughes for his input and suggestions for the transfer station and around town so that a final list of initiatives can be agreed in the Feb 11 DRC Meeting.

3. All residents and interested parties are encouraged to contact a DRC member to provide their input.

Broader Mission: Matthew Schmid presented a case for a better alignment of the DRC's mission and scope with the broader Dover and regional community challenge to establish a more complete sustainable environment for its residents. Mr. Schmid made reference to the success of the Green Needham model. The DRC concluded that Mr. Schmid's proposal was interesting but that more preparation and consideration would need to be undertaken before the committee was prepared to recommend consideration of the concept outside of the committee.

Actions:

1. M. Schmid is to present back to the committee two successful reference cases for like communities, ideally providing a more macro characterization of the trends and/or figures for communities in Mass and/or the nation for improving community efforts at sustainability.
2. All residents and interested parties are encouraged to contact a DRC member to provide their input.

Next Meeting Jan. 14, 2012 at 10:00 am at the Town Garage. Subject to change, the agenda is planned as follows:

15 mins - Approve Dec. 17, 2013 Minutes

45 mins - Formalize DRC priorities and initiatives for 2013

60 mins - Immediate business:

- Outreach (Spring Clean-up 2013, etc.)
- School Program
- Transfer Station
- Sustainability Policy & Goals
- Broader Scope

Meeting Adjourned 11:00 am.