

Council on Aging Board Meeting Minutes
Tuesday, January 3, 2012

PRESENT: A. Baranick, B. Hagan, E. Bouldry, J. Hemstreet, B. Murphy, J. Gavrilles,
L. Theodos, C. Groman, P. McChesney

STAFF: J. Claypoole

GUEST: James Stuart, Warrant Committee, J. Panek, C. Haddleton

Meeting called to order at 11:00AM

- A motion to accept January's minutes made by B. Murphy and seconded by A. Baranick. All in favor.
- A motion to accept the Treasurer's report was made by L. Theodos and seconded by J. Gavrilles. All in favor.

Old Business

- **Senior Center** – B. Hagan summarized the progress to date; the three member committee formed to look into Town procedures is as follows: J. Walsh, M. Dilg and J. Hemstreet. They will look into status of the Heard property.
- **Salvation Army** – B. Hagan reported that \$1,657 was donated. The amount was less than last year (\$1,807) due to shortened hours on Christmas Eve. No new people had volunteered and some regulars did not return. J. Claypoole suggested that next year we partner with a service organization to help with the kettle.
- **COA Budget** – The COA 2013 budget was approved at the Selectmen's meeting on December 22nd. J. Claypoole was asked to provide a list of new programs and events of the last two years. J. Panek suggested the M.F.A. trip be listed separately to highlight the educational aspect of the trip. FY2013 Budget will be presented to Warrant Committee on Wednesday, January 4th at 7:30PM.

New Business

- **COA Director Wages** – B. Hagan held discussion on Director's position as salary vs. hourly as most department heads are salaried. J. Stuart stated he will forward an organizational chart of the Town to Board members for their information.

Ongoing Business

- **Travel Committee Report** – J. Claypoole will set up a meeting with Sherborn to discuss future trips. Trip to Mass Hort's Festival of Trees followed by lunch at the Sherborn Inn was a big success.
- **CMAC Report** – The \$15,000 originally allotted to restore the parking lot has been redirected to fixing up the art room.
- **Director's Report** – J. Claypoole reported Holiday events were enjoyed by all. The January luncheon will be Bingo and Father Grimes will speak at Spirituality on January 17th. February luncheon will host Rochelle Kruger discussing Adventures in Lifelong Learning / Elderhostel program; March is the St. Patrick's Day lunch; April will feature Richard Clark portraying Atticus Finch funded by Dover Cultural Council grant. A \$5,000 grant was awarded from Foundation of MetroWest to Dover, Holliston and Sherborn to fund the Art for Elders program (painting class) for Thursday afternoon session. Sandra Hicks from the Dover PD will lead a class for interested knitters in making several different scarves and dates will be posted in the newsletter.

- **Board Member Items –**
B. Murphy stated an evaluation form for the COA programs will be in use starting in January. She is hosting an “indoor birding” program at her house on the 20th of January. At the January Snowflake Tea participants will make paper snowflakes.
B. Murphy suggested Board members read newsletters from surrounding towns to get a sense of what other towns are offering their seniors.
- **Friends of the COA -** J. Panek reported that next year they hope to double the number of attendees at the Jazz Brunch. She also reported that the flyer in the December newsletter resulted in new members; The Friends are thinking about changing the name of their organization to eliminate the word Aging and suggestions are welcome. The Friends have formed a subcommittee to investigate the Lifetime Learning programs. Their next meeting is January 5th at 2:30 and they are looking for new members.
- **Citizen comment –** J. Panek reported that attendance at the COA Board Training featuring Emmett Schmarsow of Dept of Elder Affairs was well attended and informative. They will be invited to help educate Dover residents on the need for a stand alone COA center.

A motion to adjourn was made by L. Theodos at 12:15 and seconded by A. Baranick. All in favor.

Respectfully submitted,

Barbara Murphy, Acting Secretary