

**Senior Center Needs Assessment Committee
November 9, 2012**

MEMBERS PRESENT: Maureen Dilg, Cara Groman, Jack Walsh
GUEST: Matthew Schmid

Meeting was called to order to 9:00 a.m.

Acceptance of Minutes

A motion was made and seconded to accept the October 25, 2012 minutes as amended. The motion passed unanimously.

Senior Email Addresses

Based on the street address of the volunteers who offered to make calls to our seniors requesting their email addresses, our senior resident list was broken down into neighborhoods. A script for these volunteers will be revised.

Warrant Committee

Maureen Dilg reported the COA Board had voted to ask the Warrant Committee for \$15,000 for a senior center feasibility study for the Heard property. Jack Walsh had spoken to the COA's Warrant Committee representative, and he indicated that the request must first go before the Capital Budget Committee. Dave Ramsay had indicated the request should be sent to the Warrant Committee. Further discussion will take place with both the Capital Budget Committee and Dave Ramsay on our request to be placed on the Warrant Committee's agenda.

Publicity

The third senior center publicity article was reviewed by the committee. Cara Groman offered to edit this article. It was suggested this publicity article be handed out at one our upcoming luncheons.

Senior Center Coffees

There was no discussion on this agenda item.

Potential Senior Center Locations within Dover

Maureen Dilg reported that Betty Hagan suggested the Needs Assessment Committee add to the potential senior center sites the property next to the cemetery that is now bank owned.

NEW BUSINESS

Focus Groups

Matthew Schmid discussed his idea to encourage a forum for participation by Dover residents to provide constructive discussion of services and facilities current and future to service the needs and expectations of a major component of the town's population, namely residents age 60+. This effort must be methodically approached. The committee will review his presentation for further discussion.

The next meeting will be held on Friday, November 30, 2012 at 3:30 p.m. in the lower conference room. A motion to adjourn was made by Jack Walsh at 10:15 a.m. and seconded by Cara Groman. All in favor.

Respectfully submitted,

Maureen Dilg