

**Senior Center Needs Assessment Committee
Meeting Minutes**

March 22, 2012

PRESENT: M. Dilg, J. Hemstreet, J. Walsh

GUEST: J. Panek

Meeting was called to order at 2:45 p.m.

Acceptance of Minutes

This was the first meeting of the Senior Center Needs Acceptance Committee. There were no previous minutes.

Vision and Goals

Discussion took place on the vision and goals for the Senior Center. It was decided to add a mission statement. The vision, goals and mission statement will be presented at the next committee meeting.

Present and Future Senior Center Space

Discussion took place on future senior center space. Whiting Road has insufficient parking and possible land contamination. A Senior Center building addition to the library would require Library Trustee approval. The Caryl Community Center would require the use of non-contiguous space as well as seniors climbing stairs. The Heard property would require a new building.

Informational Material

Information on the vision, goals, mission, use of COA space by Dover seniors and present and future senior center space will be put together on a one page sheet. All programs offered by the COA will be included. Cheney Engineering will be asked to provide us with a copy of their Heard property plan.

Milestones

Several milestones were discussed. It was decided to have a luncheon on May 16 entitled, "Senior Needs." Emmet Schmarsow from the Department of Elder Affairs will be asked to be a speaker at a September luncheon. Informational presentations will be made to all the Dover town departments. In December, a \$50,000 placeholder will be placed in the warrant.

Citizens Comments

J. Panek announced that the Friends of the COA website will be up and running by mid-April. They also have a new blog <http://coafriends.blogspot.com>.

The next meeting will take place on April 5, 2012. The meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Maureen Dilg
Acting Secretary