

Senior Center Needs Assessment Committee
September 25, 2012

PRESENT: Maureen Dilg, Cara Groman, Jack Walsh

Meeting was called to order to 10:00 a.m.

Acceptance of Minutes

A motion was made and seconded to accept the September 13, 2012 minutes. The motion passed unanimously.

Senior Center Survey

Maureen Dilg reported the Senior Center Survey was sent to 40 Dover residents who use the Medfield Center facilities. A response was requested by the first week in October.

Senior Center "Coffees"

This item remains on "hold" until our list of names and telephone numbers is completed. Please refer to the information in the Senior Email Addresses below.

Senior Email Addresses

Cara Groman reported the list containing telephone numbers of Dover residents over the age of 60 is nearly complete. This list will be presented at the October 2nd COA Board meeting for review and discussion.

Architect

Several architects were contacted regarding the Senior Center. Interest was expressed from three. Jack Walsh, Cara Groman, and Janet Claypoole has an informational meeting with one of the architects to discuss process and procedure. Future COA programs, design elements of a 6,000 to 7,000 square foot building and a feasibility study were among the items discussed. A feasibility study previously completed for a senior center in a town similar in size to ours will be sent to us for our review. We will ask the COA to request an article be placed on this year's town warrant requesting \$12,000 to \$15,000 for a senior center feasibility study. Also, a placeholder will be requested for \$2,800,000 to build a senior center in 2016. A recommendation was made to visit the Kingston, Franklin and Natick Senior Centers. After reviewing the survey of the Heard property with the architect, it was concluded that it posed many problems. It was decided to begin the process of surveying the Heard property. See following discussion under Heard Property Survey.

NEW BUSINESS

Heard Property Survey

We will request the Norfolk County Engineers conduct a survey and title search of the Heard property at no cost to the town. This process will be initiated by Craig Hughes. He will request the Selectmen to undertake this survey.

Publicity

The first article in a series of articles on the need in Dover for a senior center was reviewed. After several changes, the article was approved and will be submitted for inclusion in the COA's November newsletter and the local newspapers. We are presently looking for an appropriate picture to submit with the article to the newspapers.

Other Potential Senior Center Locations within Dover

As part of our work on the Needs Assessment Committee, all potential locations for a Senior Center in Dover are being reviewed. To that end, we have visited the Caryl Community Center, Whiting Road building and library. However, another location was brought to our attention. We contacted the owner and requested permission to walk through the building. Jack Walsh, Maureen Dilg, Giles Dilg and Betty Hagan did a site visit to ascertain if this was a viable location for a Senior Center. Several questions regarding the site and building were then sent to the owner.

The next meeting will be held on Thursday, October 11, 2012 at 9:30 a.m. in the lower conference room. A motion to adjourn was made by Jack Walsh at 11:30 a.m. and seconded by Cara Groman. All in favor.

Respectfully submitted,

Maureen Dilg