

MEETING MINUTES  
BOARD OF SELECTMEN  
APRIL 26, 2012

At 7:16 p.m., Chair Carol Lisbon called the meeting to order with members Joseph M. Melican and James P. Dawley, Jr. present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Assistant Town Administrator.

ATTENDANCE: None

PRESS: None

**Performance Appraisals**

Mr. Ramsay asked the Board to affirm the annual performance appraisal process again this year, making employees' step increases for FY13 contingent upon satisfactory performance in the current fiscal year.

**Eagle Scout Proclamation**

Four Boy Scouts have achieved the rank of Eagle Scout in Dover this year: Sean Donovan, Frank Gallagher, Michael Shaner and Harry Stone. One of the four scouts belongs to Troop 1 in Sherborn, where it is customary to request a Proclamation for making Eagle Scout. Mrs. Lisbon read the Proclamation aloud.

Mr. Melican moved to accept the proclamation, seconded by Mr. Dawley; it was unanimously voted.

**Open Space Plan Review**

A request was made by the Open Space Committee that each lead agency should report back to the Open Space committee regarding a list of action items and recommendations which were made during the Master Plan Update. There were nine items in total which were the responsibility of the Board of Selectmen:

**Enforcing Groundwater Protection District** – enforcement is done on an ongoing basis by the agents and employees of the Board of Selectmen during the course of their daily work schedules.

**Expand GIS Information** - This work had been performed by a volunteer who no longer lives in Dover. The Board of Selectmen transitioned the GIS

maintenance work over to the IT Support position during the past year. Any GIS needs should be communicated to the IT Support position.

**Reduce the use of Road Salt** - Alternatives have been explored, and deemed to be prohibitively expensive. The Superintendent of Streets is very aware of the balance that must be maintained between safety of streets and use of road salt.

**Acquire additional lands to protect water supplies; agricultural lands, and recreation lands** - Acquisition of land for any purpose will be addressed when relevant parcels become available. All appropriate boards, committees and Selectmen will get involved when necessary.

**Develop a long term solution to the configuration of the Caryl Community Center** - The Caryl Management Advisory Committee was reactivated in 2010. Structural and cosmetic repairs have been made, and the Center is near to capacity. The Board of Selectmen expect that the CCC will continue to be a much used facility for the foreseeable future.

**Study proposals for a Rail Trail** - The Dover Rail Trail Committee was created in June 2011 by the Board of Selectmen to study the feasibility of a conversion of the abandoned Bay Colony Railroad line. A request for \$5000 for miscellaneous expenses is being made at May 2012 Town Meeting, and the expectation is that a recommendation will be made at the 2013 Town Meeting, after a thorough study.

Mr. Dawley moved to approve the write up as explained by Mrs. Lisbon, seconded by Mr. Melican; it was unanimously voted.

### **Other Business**

#### **Special Licenses**

Nine special licenses were discussed: Elm Bank on May 4, Connors Center on May 12, Connors Center on May 13, Connors Center on May 19, Connors Center on May 26, Connors Center on May 27, Connors Center on June 2, Connors Center on June 3, and Connors Center on June 17.

Mr. Dawley moved to approve the nine special licenses, seconded by Mr. Melican; it was unanimously voted.

#### **Prior Notice – Water Department**

Mr. Ramsay noted that there have been two significant leaks in the Town's water system: at the Caryl Community Center three months ago, and the very recent leak on Whiting Road. Though there are no final numbers yet, it is estimated that it will be around \$9,000 to cover the professional services needed to fix the problem. Leak detection of mains is done annually, service connections are done monthly. The Board of Selectmen commended Karl Warnick for extraordinary work, as well as Craig Hughes and Highway Personnel.

#### **Reserve Fund Transfer – Animal Control**

Mr. Dawley made a motion to transfer from the Reserve Fund the sum of \$734.78 for animal control, seconded by Mr. Melican; it was unanimously voted.

**Approve April 12, 2012 Minutes**

Mr. Melican moved to accept the minutes, seconded by Mr. Dawley; it was unanimously voted.

**Citizens' Comments**

Mrs. Lisbon noted that Governor Patrick has appointed Dr. Barbara Roth-Schechter to a Special Commission to study the incidence and impact of Lyme Disease. The Board of Selectmen congratulated Dr. Schechter on this recognition of her ongoing work.

**Adjournment**

Mr. Melican moved to adjourn, seconded by Mr. Dawley; it was unanimously voted.

DOVER BOARD OF SELECTMEN

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James P. Dawley, Jr., Clerk