

Dover-Sherborn Regional School Committee
Meeting of January 19, 2012

Members Present: Clare Graham, Chair
Shelley Poulsen, Vice-Chair
Ellen Williamson
Lauren Balk

Also Present: Valerie Spriggs Superintendent
Steven Bliss, Assistant Superintendent
Christine Tague, Business Manager

1) Call to Order

Ms. Graham called the meeting to order at 6:30 pm in the Middle School Library.

2) FY13 Budget Discussion

- a) Review of RSC member questions – The Administration answered questions that were submitted by RSC members. Please see attached document for the questions and Administration responses. The Administration will provide the School Committee with a “running list” of changes that affect the FY13 budget instead of producing multiple drafts of the budget. The following will be discussed/provided at future meetings: 1) at the Joint meeting (1/24/12) – IT Director cost split between districts and 2) at future Regional School Committee meetings – MS/HS Activity Audit, Five-Year Capital Plan and amount to be included in FY13 budget, Computer Hardware inventory, Facilities Report (3 year look back)
- b) Establishment of a Stabilization Fund – The Administration researched the best way to begin to fund the Region’s OPEB obligations. On the recommendation of Mr. Haynes, lead auditor of Scanlon and Associates, the School Committee discussed the establishment of a Stabilization Fund. Ms. Spriggs suggested an initial deposit of \$25,000 into the Fund. There was also discussion about future funding. It was decided to start with establishment and initial funding of the Stabilization Fund.

Ms. Williamson made a motion to request the Town of Sherborn and the Town of Dover to authorize the establishment of a Dover Sherborn Regional Stabilization fund with the intended purpose of beginning to fund OPEB obligations. Ms. Poulsen seconded.

12-08 VOTE: 5 - 0

- c) Human Resources System – The Administration has obtained a quote of \$38,950 from Unifund for a Human Resources module to automate the HR and payroll systems for the District. The Administration will continue to investigate available options.
- d) Five-Year Capital Plan – will be discussed at the February 7th meeting.
- e) E&D Update – provided and discussed during 2a.
- 3) Approval of China Exchange Program – A teacher and 4 students will be traveling to China from January 25th to March 22nd.

Mr. Robinson made a motion to approve the China Exchange trip for January 25th through March 22nd. Ms. Balk seconded.

12-09 VOTE: 5 - 0

- 4) Concussion Management – Ms. Spriggs provided the Concussion Management policy for review. It will be discussed at the February 7th meeting.

5) Adjournment

There was a motion to adjourn at 8:33 pm.

Respectfully submitted,
Amy Davis