

DOVER SCHOOL COMMITTEE
MEETING MINUTES
November 5, 2012

Members Present: Dawn Fattore, Chair
Tim Caffrey
Kristen Dennison
Lauren Doherty
Karl Johnson

Also Present: Valerie Spriggs, Superintendent
Christine Tague, School Business Manager
Dr. Theresa Nugent, Principal
Dr. Deb Reinemann, Assistant Principal
Cheryl Chase, Librarian
James Stuart, Warrant Committee
Bob Cocks, Warrant Committee
Carol Lisbon, Capital Budget Committee

1. Call to order

Ms. Fattore called the meeting to order at 6:30pm in the Chickering School Library.

2. Approval of Minutes

- a) Dover School Committee:
- Ms. Fattore requested a motion to accept the September 19, 2012 minutes. Ms. Dennison motioned, Mr. Johnson seconded. **Vote 12-30: Unanimous**
- b) Ms. Fattore noted the Dover Sherborn Regional School Committee minutes of September 4, 2012.

3. Community Comments -- None

4. Reports

- a) Capital Assessment Report
- Mr. Craig Torres explained the process of putting the report together.
 - Mr. Caffrey and Ms. Doherty arrived.
 - Mr. Johnson asked if there is a prioritized list. Mr. Torres noted that there is no list but the Fire Access Road widening would be a priority.
 - There is no capital reserve fund.
 - Items were reviewed and moved to the maintenance budget; Ms. Fattore requested we develop a list of those items. Ms. Tague stated that there was discussion about what constitutes a capital item, she will go back to the preliminary report to get the information on what was not included as capital. Ms. Spriggs spoke of assembling a subcommittee to study this report in depth and make recommendations.
 - Mr. Johnson spoke of prioritization and if there are items that can be staged out over multiple years and efficiencies.
 - Ms. Fattore stated that most of the items in Year 1 are already in the capital budget, but the paving of \$25K is additional. The \$25K for the playground is hardscape, not equipment.
- b) PTO Report— Ms. Tourtellotte, Ms. Martinovich
- Playground, Fundraising, Curriculum Enrichment and Community Service updates provided.
 - PTO teacher luncheons postponed, will begin in November.
- c) Subcommittee Reports – The Sleep Deprivation Subcommittee will be starting up, Ms. Doherty will be the DSC representative.

5. Strategic Direction Goals:

- a) Goal 3 -- K-12 Effective and Efficient Districts
- Status of Appropriations: Currently projecting an unfavorable variance of \$101,726 in the salary accounts. Approximately \$56,000 was anticipated as a result of an additional teacher in Kindergarten. \$45,726 is attributable to two additional special education aides that are reflective of changes in IEP's identified from late spring to present. Additional services which are contracted that were not previously budgeted are approximately \$55,000. Budgeted for 24 OOD students, currently at 28.

- Capital Budget FY '14: Ms. Spriggs noted that we have a placeholder until the team finalizes the plan for the curriculum to drive the Technology Plan. Mr. Bliss spoke of the Technology Plan Supplement that would replace the replacement cycle plan. For example, moving to a tablet environment K-2 vs. replacing 5 computers in the classroom. Committee to review and provide feedback to Ms. Spriggs.

b) Goal 1 – Academic Excellence

Principal's Report:

- Dr. Nugent presented highlights of her written report to the Committee including ELA writing curriculum development, yesterday's Boston Globe page 1 Metro West article and work we are doing in World Language.

MCAS Report--Dr. Reinemann—

- Dr. Reinemann reviewed MCAS strengths and weaknesses, action items and measures of success.

Respectfully Submitted

Deb Savastano

6. Special Items/New Business

- a) Dover Town Report - Ms. Fattore will write the report in December with input from Committee members and submitted for a vote of approval at a special meeting in December or early January in order to adhere to the submission deadline anticipated in mid January.
- b) The May 22, 2013 Dover School Committee meeting was rescheduled to May 20, 2013, as the original date conflicted with Chickering Arts Night.

7. Future Business

- a) December 11, 2012 Sherborn and Dover Meeting Agenda Items--There is a joint Sherborn and Dover School Committee Meeting at the Middle School Library on December 11, 2012. The primary agenda item will be a presentation of the proposed World Language Program for the 2013-14 academic year. Chickering Math Professional Development will not be presented at this meeting.

8. Unfinished Business

- a) Phone System--Meeting attendees were directed to the memo included in the packet regarding the status of Chickering's new phone system. The phone system is expected to be fully operational in November.
- b) State of the Schools Core Academic Disciplines Report--Comments or questions specific to information about the Chickering School contained in the Academic Excellence Report presented at the Joint School Committee on October 23, 2012 were discussed. Ms. Dennison highlighted the issue raised in the Social Studies section of the report, which identified the ongoing challenge of having enough "time on learning". Ms. Doherty asked what next steps would be taken based on the information compiled in the report. Mr. Bliss replied that the Academic Excellence Committee would be proposing action items for approval by the Superintendent. Ms. Spriggs praised the Committee for the work completed and for the report which serves to document past, present and future strategic initiatives, where the district has been and where the district is going.
- c) Dover School Committee Goals--A report entitled "Dover Sherborn Public Schools Initiatives Workbook 2012-14" was distributed to attendants, a copy will be posted for public access. Ms. Fattore made a motion to accept the document as the goals for the 2012-13 academic year, Ms. Dennison motioned, Mr. Caffrey seconded. **Vote 12-31: Unanimous.**

9. Routine Business

- a) Enrollments as of November 1, 2012--reports included in packet.

10. Adjournment—Ms. Fattore made a motion to adjourn, Ms. Dennison motioned, Mr. Caffrey seconded. The meeting adjourned at 9:03pm.

Respectfully Submitted,

Lauren Doherty