

**Caryl Management Advisory Committee
Meeting of January 18, 2012
Minutes**

Members present: Jane Hemstreet, Scott Seidman, Ford Spalding, Kathy Weld, Jess Cooney, David Ramsay, Karl Warnick.

Also present: Barbara Murphy

1. The minutes of November 9, 2011 were approved as presented.
2. Report out from COA board meeting of December 6, 2011 and discussion:
 - COA board voted against a proposal to consolidate all COA activities in temporary space at the CCC while it educates the public about a new stand-alone building.
 - Instead, it approved a motion to move forward on a new, stand-alone building.
 - It has since formed a 3-person steering committee to direct that process.
 - Jane and Barbara reiterated COA needs:
 - a) a “lifetime learning” space for programs from which they can generate income;
 - b) a comfortable lounge space and an activity room for classes, projects, etc.
 - They noted that the available spaces at the CCC are in the wrong spot, i.e., the 2nd floor.
 - They emphasized the need for space now and that COA could not create programs to prove the need.
 - CMAC agreed that no further actions will be needed on its part at this time regarding additional dedicated space for COA at the CCC.
3. CMAC draft report for the Dover Town Report was approved, with the addition of a brief statement about discussions with COA regarding space for its use at the CCC.
4. Jess Cooney noted the success of P&R’s Tae Kwon Do and wrestling programs, resulting in the need for a bigger space, with more storage and better functionality. Discussion followed regarding possibilities; no decisions were made.
5. Update on underground oil tank: Dave Ramsay reported that the old underground oil tank had been removed and that bids for a new, above-ground tank are in. However, leaking oil was found around the old fuel lines, necessitating a site assessment, which will be followed by clean-up of the contamination, all at considerable expense.
6. Action Plan:
 - Members to contact current CCC users regarding uses they might have for the refurbished art room – types of programs, time of day, week or weekend, etc.: Ford –

CDC; Jane – COA; Jess – P&R; Kathy – Parent Talk and Erin’s Dance; also
Community Education.

- Kathy to draft a statement for the Warrant Open Hearing re the specific items to be done in the art room refurbishment and the costs; and also the intended programming, using feedback received from users.

7. Next meeting: Wednesday, March 14, 2012 at 7:30 a.m.

8. Meeting adjourned at 8:40 a.m.

Respectfully submitted,

Kathy Weld