

DOVER CEMETERY COMMISSIONERS MINUTES
TUESDAY, JUNE 28, 2012

Meeting opened at 7:00 a.m. in the conference room at the Town Garage.

Attendance – Pope Hoffman, Bill Herd, Carol Jackman and Rusty Dauphinee

MINUTES OF JUNE 12, 2012 MEETING were approved.

CITIZEN'S COMMENTS: None

NEW BUSINESS:-

Signed form for finance office authorizing signatures to be used for accounts payable, accounts receivable, and payroll vouchers. Bill will take the form to the Town Hall when he takes Rusty's Performance Appraisal

The Seaman family sent a request for the Memorial Permit that they would like placed between the grave sites of Jill Seaman and Ken and Judy Seaman. After reviewing their application it was so noted that the headstone was eight inches too wide and two inches too high. The base of the marker was fine. The marker was approved with the changes to be made.

The Cookson family sent a letter regarding a larger stone for their plot and the commissioners told Rusty that they must have an application before they can approve it.

OLD BUSINESS

Performance appraisal was the next order of business. The three commissioners sat with Rusty and went over the appraisal regarding the previous year's work and then made suggestions as to what they would like to see happen in the future. Rusty signed his review and Bill Herd, Chairman, was taking it to the Town Hall.

The three letters that needed to be mailed to residence regarding the removal of items on grave sites were reviewed by the committee and so voted to mail them.

Meeting closed at 7:55 a.m. Next meeting would be August 14, 2012 at 4:30 p.m. at the Town Garage.

Attachments to these minutes are on file in the Cemetery Office located in the Town Garage.