

DOVER CEMETERY COMMISSIONERS MINUTES
TUESDAY, JUNE 12, 2012

Meeting opened at 4:35 p.m. in the conference room at the Town Garage.

Attendance – Pope Hoffman, Bill Herd, and Carol Jackman

MINUTES OF MAY 15, 2012 MEETING were approved.

CITIZEN’S COMMENTS: None

NEW BUSINESS:-

Signed bill and payroll warrants.

Chairman Bill Herd had been approached about the single grave markers and that citizens would like to see a more prominent marker. A discussion was then held regarding the single grave markers and it was noted that due to the size of a single grave the marker dimensions need to remain the same size; i.e., 24 in. wide, 36 in. deep, and 4 in high. It was then VOTED to be able to have the top portion of the marker higher than the lower portion of the marker when being installed by a monument company. This would then allow more visibility.

OLD BUSINESS

Communications were received from various owners in the last month as follows: May 9th Robert Lockhart wrote concerning the removal of shrubs, May 17th Evelyn Maloomian (Soule family) also wrote about her concern of the removal of shrubs and not being notified prior to the actions, Phil Luttazi wrote on May 16th that he would appreciate having the two yews at the Romolo Luttazi grave site removed and giving permission for such action. On May 29th the Chairman for the Board of Selectmen wrote of their concern about the copy of the letter they received from Robert Lockhart and to quote “We strongly urge all commissions and boards to make every reasonable effort to communicate to their patrons and constituents discussions and decisions that would greatly affect them. On behalf of the Town and the Board of Selectmen I urge the Commission to make every effort to communicate much more effectively in the future – James P. Dawley, Jr.” Debra Keizer wrote on May 29th about many of her concerns regarding plantings and memorials on their family plot. An e-mail was received from Jim Campbell regarding their plot located in back of the Bailey plot noting that the Bailey’s have five shrubs around a bench and that it appears to be “a little much”. Communications will be sent out to the concerned noting the rules in the “By-Laws and Guidelines of Highland Cemetery” along with another copy of the publication for their keeping.

The Commissioners then worked on the performance appraisal for Rusty.

Meeting closed at 6:05 a.m. Next meeting would be June 28, 2012 at 7:00 a.m. at the Town Garage.

Attachments to these minutes are on file in the Cemetery Office located in the Town Garage.