

# **Town of Dover Capital Budget Committee**

## ***Minutes – June 5, 2012 Meeting***

### ***Selectmen's Meeting Room***

Attending were Mike Aceti (Chair), Kim Collins (Member at Large), Carol Lisbon (Selectmen), John Cone (Warrant Committee), James Stuart (Warrant Committee), Mark Sarro (Long-Range Planning). The meeting was called to order at 7:40 AM.

- Minutes of the March 12, 2012 meeting were approved 6-0.
- The committee discussed membership and leadership for the upcoming fiscal year.
- The committee discussed several ideas to provide for more efficient functioning of the capital budgeting process and of the Capital Budget Committee. Ideas included the following:
  - Sharing some of the tasks traditionally undertaken by the committee chair among the members of the CBC.
  - Drafting an improved capital budget request form to be used next fiscal year.
  - Exploring the idea of a new members training for people new to the CBC and other Town committees.
- The next committee meeting date and time is to be determined.
- The meeting was adjourned at 8:33 AM.

Respectfully submitted,

Michael Aceti, Chair