

Capital Budget Committee Meeting Minutes  
December 18, 2012

Attendees: Mike Aceti, Kim Collins, Carol Lisbon, James Stuart, John Cone

Meeting was called to order at 7:30 a.m. in the Selectmen's Meeting Room

1. Minutes of 12/11/12 were approved.
2. Guests from the Dover School ( Valerie Spriggs, Dawn Fattore, Christine Tague, Jean Conkey and Steve Bliss) reviewed their technology and facilities requests.

Technology: Prior years' budget items: The FY12/13 approved Capital budget technology requests will be used to implement an ipad mini rollout in grades K and 1. Due to refinement of Telephone System needs, \$16738 of the FY13 appropriated \$50,000 will be returned to free cash. **Action:** Jean Conkey to look into battery backup situation with phone system.

The Technology Plan Supplement for Chickering was discussed in detail. FY14 requests includes \$30,000 for technology replacement and \$56,000 for grades 2 and 3 ipad rollout. Faculty training for technology implementation was discussed. **Action:** Technology budget for out years (FY15-18) will be provided by 3/1/13.

Facilities: FY13 items reviewed. \$2305 of \$20,000 interior painting job will be returned; \$1750 of \$7500 siding sealing will be returned; and about ½ of \$15,000 surge protector cost will be returned after it was determined that equipment only needs additional software to protect from lower power surges.

**Action:** Out years (FY15-18) to be submitted after further study of Capital Needs Plan.

FY14 requests:

- \$30,000 for drainage and fire road widening discussed. **Action:** Analysis of expanding fire road in its entirety will be undertaken. Quote for work to be submitted.

- \$7,500 for exterior siding: **Action:** Look into reducing request due to recent history of bids
- \$20,000 for Library carpet: cost increased from \$16,500 submittal last year due to either increased carpet costs and/or use of vinyl tile in entry way. **Action:** Decide on implementation plan and provide quote.
- \$6,750 Sidewalk light pole upgrade: 9 poles to be refitted with energy-saving LED lights. Any rebates offered at the time of purchase will be used. **Action:** Quote to be submitted.
- \$7,500 for power shades in cafeteria: shades will improve darkening for programs and improve energy efficiency of room. **Action:** quote to be submitted.
- **Action:** Door threshold repair (\$6,650), Access panel (\$5,000) and Asphalt repairs (\$5298) to be moved from capital budget to operating budget.

3. Next meetings: 1/8, 1/15, 1/22, 1/29

Respectfully submitted,  
Carol Lisbon