

Town of Dover Capital Budget Committee

Minutes – January 24, 2012 Meeting

Selectmen's Meeting Room

Attending were Mike Aceti (Chair), Kim Collins (Member at Large), Carol Lisbon (Selectmen), John Cone (Warrant Committee), James Stuart (Warrant Committee), Mark Sarro (Long-Range Planning). The meeting was called to order at 7:35 AM.

- The Chickering School capital requests were revisited and discussed. Attending on behalf of the school were Valerie Spriggs (Superintendent), Christine Tague (Business Manager), Jean Conkey (Director of Technology), Ralph Kelley (Facilities Director), Carolyn Ringel (Dover School Committee) and Dawn Fattore (Dover School Committee). Clare Graham (Regional School Committee) and Shelly Poulsen (Regional School Committee) also attended.
- Jean Conkey led the discussion of the Technology Department's proposed requests. The request for \$40,034 for interactive white board systems was revisited. The Dover Sherborn Education Fund (DSEF) is not planning to provide additional funding for the whiteboards. Chickering has not yet submitted their grant request to the DSEF and decisions on those requests will not be made until late May. Ms. Conkey provided additional detail (including projections of the number and types of computers that would be funded) regarding the \$50,000 request for technology replacement. It was noted that there is a significant amount of unused equipment in storage that could potentially be sold at auction. Finally, the request of \$50,000 for a replacement telephone system was discussed.
- Ralph Kelley reviewed the Plants & Facilities proposed capital budget requests including the following: 1) \$20,000 for the second phase of interior painting; 2) \$16,500 for library carpet replacement; 3) \$15,000 for a main power surge protector and monitoring system and 4) \$7,500 for exterior cedar siding preventive maintenance.
- The issue of high heat at the regional Middle School and the work of the Regional School Committee to address the issue were discussed. It is not yet known if there will be a proposal that would be voted on by the Capital Budget Committee.
- Minutes of the January 10, 2012 meeting were approved 6-0.
- The Highway Department request for \$7,300 for a 30 Yard Recycling Container was voted on and approved 6-0.
- The School's request for \$20,000 for the second phase of interior painting was voted on and approved 6-0.
- The School's request for \$16,500 for library carpet replacement was voted on and approved 6-0.

- The School's request for \$15,000 for a main power surge protector and monitoring system was voted on and approved 6-0 as a "B" priority ("B" priorities are viewed as desirable rather than essential and will be the first items to be revisited in the event that the total requested capital is deemed to be excessive.).
- The School's request for \$7,500 for cedar siding preventive maintenance was voted on and approved 6-0.
- The School's request for \$50,000 for a replacement telephone system was voted on and approved 6-0.
- The School's request for \$50,000 for a technology replacement was voted on and approved 6-0.
- The next committee meetings are scheduled for February 7th at 7:30 AM and February 14th at 7:30 AM. It is anticipated that the capital budget requests for the Parks and Recreation Department will be reviewed at the February 7th meeting and that the Fire Department's request for a ladder truck will be reviewed at the February 14th meeting.
- The committee is targeting for draft Blue Book write-ups be submitted to Mike Aceti in advance of the February 14th meeting.
- The meeting was adjourned at 10:07 AM.

Respectfully submitted,

Michael Aceti, Chair