

BOARD OF ASSESSORS

Meeting Minutes May 30, 2012

Chairman Charles W. Long called the meeting to order at 4:15 PM in the Assessors Office. Present were Board Members Caroline B. Akins and Caroline M. C. White and Town Assessor Karen MacTavish.

1. Regular Business

- Meeting minutes from April 24, 2012 were unanimously approved.
- Meeting minutes from May 7, 2012 were approved by a vote of 2-0. Mr. Long abstained as he was not present at the meeting.
- Warrants for Motor Vehicle Excise Tax Commitments No. 9 of 2011 and No. 3 of 2012 were reviewed and endorsed.

2. Year End Matters

Organization of the Board/Elections and Appointments

- By unanimous vote, Dr. White was elected Chairman of the Board of Assessors for FY2013.
- Mrs. Akins was elected Clerk of the Board of Assessors for FY2013 by unanimous vote.
- Ms. MacTavish was unanimously reappointed to a one-year term in the position of Town Assessor for FY2013.

Accounting

- Encumbrances were discussed and unanimously approved.

Personnel

- Mr. Long endorsed a form permitting Karen MacTavish to carry over 5 days of unused vacation time from FY2012 to FY2013. In addition, the Board discussed who would complete Ms. MacTavish's annual performance appraisal.

3. Liens

The Board endorsed several Classified Land Tax Liens under the provisions of Massachusetts General Laws, Chapters 61, 61A, and 61B to update and clarify the records at the Registry of Deeds for the following properties:

- 64 Farm Street, Parcel No. 16-030
- 90 Strawberry Hill Street, Parcel No. 13-008
- 68 Farm Street, Parcel No. 16-029A
- 39 Farm Street, Parcel No. 10-015

The Board also endorsed for recording a Statement of Entry into Tax Deferral and Recovery Agreement applicable to property located at 140 Farm Street, Parcel No. 15-025.

4. Next Meeting

The next meeting was scheduled for Wednesday, July 18, 2012 at 5:00 PM.

At 4:45 PM, it was moved by Mrs. Akins and seconded by Dr. White to adjourn the meeting to enter executive session for the purpose of reviewing and discussing ATB Docket Nos. 304866 & 304867 and FY 2012 Real Estate Abatement Application No. 8. The Board would not be returning to public session.