

DOVER SCHOOL COMMITTEE  
MEETING MINUTES  
September 19, 2012

Members Present: Dawn Fattore, Chair  
Tim Caffrey  
Kristen Dennison  
Lauren Doherty  
Karl Johnson

Also Present: Valerie Spriggs, Superintendent  
Christine Tague, School Business Manager  
Dr. Theresa Nugent, Principal  
Dr. Deb Reinemann, Assistant Principal  
Cheryl Chase, Librarian  
James Stuart, Warrant Committee

**1. Call to order**

Ms. Fattore called the meeting to order at 6:30pm in the Chickering School Library.

**2. Approval of Minutes**

- a) Dover School Committee:
- Ms. Fattore requested a motion to accept the June 18, 2012 minutes. Ms. Doherty motioned, Ms. Dennison seconded. **Vote 12-27: Unanimous**
  - Ms. Fattore requested a motion to accept the August 14, 2012 minutes. Ms. Dennison motioned, Ms. Doherty seconded. **Vote 12-28: Unanimous**
- b) Ms. Fattore noted the Dover Sherborn Regional School Committee minutes of June 12, 2012.
- c) Ms. Fattore noted the Sherborn School Committee minutes of June 14, 2012.

**3. Community Comments -- None**

**4. Reports**

- a) PTO Report— Ms. Tourtellotte, Ms. Martinovich
- The status of the playground renovation was provided.
  - The Back to School picnic was held, Captain Marden's donated 10% of the sales to the PTO.
  - An update on the Curriculum Enrichment programs was provided.
  - Dover Days—Sixty people volunteered, raised three times the goal.
- b) Special Education Update – Ms. Colarusso
- An update on Grants & Curriculum was provided.
  - Future plans include determining Assistive Technology needs and Preschool Outreach.
- c) World Language – Dr. Nugent
- Spanish is the language that has been chosen for World Language, it has been approved by the Superintendent. The World Language Committee met with the Spanish Consulate to get input on hiring a teacher from Spain. Presentation of the proposal to take place at the December 11<sup>th</sup> joint Dover School Committee and Sherborn School Committee meeting.
- d) Subcommittee Reports – None

**5. Strategic Direction Goals:**

- a) Goal 1 – Academic Excellence

**Principal's Report:**

- Dr. Nugent reviewed her written report with the Committee.

Mr. Johnson arrived at 6:54pm.

- b) Goal 2 – Outstanding Teachers

- Teachers/Administrators/Superintendent Evaluations per MGL & DESE—The MOU group has fast tracked their work. Mr. Bliss, Dr. Nugent and Ms. Doherty are working on completing the final draft of the overview. The plan has to be in place by Fall 2013.

c) Goal 3 -- K-12 Effective and Efficient Districts

**Status of Appropriations:**

- The balance remaining for the fiscal year ending June 30, 2012, excluding out of district tuition and transportation is \$237,677. This variance is comprised of \$86,969 in salary accounts and \$150,708 in operating expense accounts. \$738,697 was turned back for special education, which would have only been \$228,000 in turn back excluding circuit breaker.
- The Committee discussed how the Special Education budget is reported to the DESE.

**Capital Budget for FY '14**

- The plan will be sent out to the Committee prior to the November meeting.
- Mr. Johnson requested that we do another walkthrough so that we can understand what the \$24,990 represents prior to the November meeting.
- The Committee agreed to send the facilities request to meet the October 12<sup>th</sup> deadline. The Technology request was distributed to the Committee as a placeholder, evaluation is currently going on. Estimated Technology Plan completion end of October.
- Ms. Fattore requested a motion to approve the draft Facilities and Technology Capital Requests for Chickering for FY '14 as a placeholder for the October 12<sup>th</sup> deadline. Ms. Dennison motioned, Mr. Caffrey seconded. **Vote 12-29: Unanimous**
- The Playground project will need to be reviewed as a Capital Project and further work delayed until the next Town Meeting.

**d) Goal 4 – Technology**

- New Telephone System—The original estimate was \$50,000, reductions were made for components that would not be used, and the revised estimate is \$32,000. There will be a reduction in the per line per month fee from \$35 to \$12.50. October 10<sup>th</sup> is the scheduled completion date for the installation.

**6. Special Items/New Business**

- a) Dover School Committee Goals—Ms. Spriggs has sent the document to the Committee. Another column will be added for expected outcomes. All three committees will work from the same plan. Updated copy to be sent out to all committee members. Goals to be approved by all committees at the Joint Meeting.

**7. Future Business**

- a) October 23, 2012 Joint Meeting Agenda Items– School Committee Goals, Evaluation Update, Nutrition and Wellness Update, Academic Excellence Committee, Technology.
- b) November 5, 2012 Dover School Committee Agenda Items –Dover Town Report, MCAS, Capital Assessment Report
- c) MCAS--The Committee discussed the recently released MCAS scores. Analysis has begun and further discussion will continue. When the analysis is complete it will be reported to the Committee and the community. DSC will meet prior to the November meeting if action is needed.

**8. Routine Business**

- a) Enrollments as of September 1, 2012--reports included in packet.

- 9. Adjournment**—Ms. Fattore made a motion to adjourn, Mr. Johnson motioned, Ms. Dennison seconded. The meeting adjourned at 9:00pm.

Respectfully Submitted  
Deb Savastano