

DOVER SCHOOL COMMITTEE
MEETING MINUTES
May 15, 2012

Members Present: Carolyn Ringel, Chair
Tim Caffrey
Lauren Doherty
Dawn Fattore
Karl Johnson

Also Present: Valerie Spriggs, Superintendent
Steven Bliss, Assistant Superintendent
Christine Tague, School Business Manager
Dr. Deb Reinemann, Assistant Principal
Cheryl Chase, Librarian

1. Call to order

Ms. Ringel called the meeting to order at 6:34pm in the Chickering School Library.

2. Approval of Minutes

a) Dover School Committee:

- Ms. Ringel requested a motion to accept the April 23, 2012 minutes. Ms. Fattore motioned, Mr. Caffrey seconded. *Vote 12-12: Unanimous*

b) Ms. Ringel noted the Dover Sherborn Regional School Committee minutes of April 3, 2012.

c) Ms. Ringel noted the Sherborn School Committee minutes of April 12, 2012.

3. Community Comments

- Community member Mr. Andrew Bodkin spoke about the opportunities for change with a new Special Education Director being hired.

4. Reports

a) PTO Report—Ms. Doyle

- 120 children attended Artful Adventure at the MFA
- Curriculum enrichment: Emily Boone--Kindergarten, Kids Lab --1st grade, Potato Hill Poetry--2nd grade.
- PTO Budget vote this Friday at Executive Committee, public presentation and vote at June 8th meeting.

5. Strategic Direction Goals:

a) Goal 1 – Academic Excellence

Principal's Report:

- Ms. Fattore asked Dr. Reinemann what grades the Executive Functioning Binder system will be used in. Dr. Reinemann reported it will be used in 1st through 5th grade next year.

b) Goal 3 -- K-12 Effective and Efficient Districts

FY '12 Budget Update:

- Ms. Tague referred the Committee to her memo and monthly financial report.

Surplus Budget Requests

- Additional information provided to the Committee to support the request presented last month. The Kindergarten Books request for \$4,149 is to provide additional reading materials for full day K. Ms. Pappas has provided documents to support the Music Instruments request of \$8,440, which is in part due to rewriting the K-5 curriculum.
- The request for replacement Window Shades is Capital and will be assessed next year.
- Ms. Fattore asked for an inventory of what instruments we currently have and for more information on the music program. Dr. Reinemann offered to get a list. Ms. Fattore stated that she would like to prioritize the list rather than purchase it all at once.
- Ms. Doherty spoke of the budget process and asked if we had the departments provide a wish list so we would have a list we have been looking at. Ms. Spriggs stated that we did previously have a wish list, but when we went

into difficult economic times we told the teachers only to submit what was needed, we should return to requesting the wish list.

- Ms. Fattore suggested looking at the replacement programs that are in the budget (ex., teachers' chairs) and accelerating the purchase.
- Ms. Ringel requested a motion to expend \$4,500 for replacement classroom chairs, \$1,188.43 for math manipulatives, \$750 for small banana tables, \$4,149.77 for full day Kindergarten books, and to amend the music instrument request from \$8,442.92 to \$5,000 for a total of \$15,588.20. Mr. Caffrey motioned, Ms. Fattore seconded. ***Vote 12-13: Unanimous***
- Ms. Doherty asked Ms. Tague for a FY12 forecast vs. historical comparison vs. FY13 for the next meeting.

6. Special Items/New Business

- a) Ms. Spriggs distributed a handout detailing the Special Education Director Search Process. Ms. Spriggs introduced finalist Marla Colarusso. Ms. Ringel requested a motion to accept the Superintendent's recommendation to appoint Ms. Colarusso as the Special Education Director. Ms. Fattore motioned, Mr. Caffrey seconded. ***Vote 12-14: Unanimous***
- b) Ms. Spriggs noted that the Technology Plan has been approved by the state.
- c) Ms. Ringel noted an addition to the Dover Town report. Ms. DaSilva served the Committee for three years, including one as chair.
- d) Classroom Aide Policy—Ms. Spriggs noted that a written statement will be added to the handbook.
- e) Pink Slime Issue—Ms. Spriggs noted that there will be no meat with pink slime next year at Chickering.
- f) DSEF Grants—Ms. Spriggs noted that she sent out a copy of the DSEF grants and other existing grants to the Committee.

7. Future Business

- a) May 22nd at 6:45pm – Dover School Committee reorganization meeting.
- b) June 18th Dover School Committee Agenda: FY12 forecast vs. historical comparison vs. FY13, Surplus Budget request for Teacher Chairs and Musical Instruments, Chickering Handbook changes, School Improvement Plan.

8. Routine Business

- a) Enrollments as of May 1, 2012—reports included in packet.

9. Adjournment—Ms. Ringel made a motion to adjourn the meeting. Mr. Johnson motioned, Ms. Fattore seconded. The meeting adjourned at 7:43pm.

Respectfully Submitted,
Deb Savastano