

Conservation Commission Meeting Minutes  
November 28, 2012

Members Attending: Kate Faulkner, Tim Holiner, John Sullivan, Candace McCann, John Sheehan, Amey Moot, Associate member Larry Clawson. Also present, Agent George Giunta. Members absent: Sandy Sheble Hall, Associate Dave Stapleton.

**7 pm Presentation of Certificates to Previous Commission Members**

7:30 pm Selectmen's Office

The Selectmen's Office reviewed new procedure for archiving Conservation Commission emails. The Chair will be copied on all emails. The office email, [conservation@doverma.org](mailto:conservation@doverma.org) is already archiving messages. This reduces the burden to produce responses to public records requests.

The Town Clerk, Barrie Clough, said all town employees, including Boards and Commissions, must acknowledge receipt of the Conflict of Interest Summary annually. He outlined requirements for the online training.

**Discussion**

Agent's Report – Agent Giunta reported on the boardwalk for Wylde Woods. He submitted a design to 2 companies for estimates on the boardwalk work. He has not heard back from them yet.

Discussion of signage at Wylde Woods parking area. 3 requirements to be: 1. No commercial vehicles, 2. No overnight parking, and 3. Police take notice.

**Minutes**

Motion made, seconded and unanimously voted to approve the minutes of Nov. 14, 2012.

Meeting adjourned at 8:30 pm.

Respectfully Submitted,

Lori Hagerty  
Administrative Assistant