

Board Name: Town Report Committee

Name of Person Posting Meeting: Kathy Weld

Subject: Meeting Notice Posting

Meeting Date: Tuesday, October 25, 2011

Time: 9:00 a.m.

Meeting Place: Weld home, 29 Main Street

Type of Posting: Meeting Posting Including Agenda

Agenda:

1. Call to Order
2. Acceptance of Minutes
3. Review of annual letter and instructions to boards & committees
4. Review of 2010 report files & cover letter to each department/committee
5. Layout professional & printer quotes
6. Photos
7. Preliminary editing assignments
- 8.
9. Old Business (Specify)
10. New Business (Specify)
11. Adjourn

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**BARRIE H. CLOUGH
TOWN CLERK**