

The Caryl House Preservation Plan Committee (CHPPC), consisting of Greer Pugatch, Assistant Town Administrator, Carol Lisbon, Selectwoman, Karl Warnick (non-voting), Superintendent of Building Maintenance, Elisha Lee, President, Dover Historical Society, Priscilla Jones, Vice President, and Barbara Palmer, Caryl House Curator, was appointed by the Selectmen and met at the Town House at 8am. Priscilla Jones serves as the Owner's Representative.

11/30/10: CHPPC reviewed/approved designer selection procedure and request for proposals; reviewed procurement requirements and timeline for this process from advertising through briefing to interviews.

Priscilla Jones, Secretary

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12/20/10: CHPPC reviewed proposals submitted and selected 4 of the 8 total firms to be interviewed (Priscilla was absent from this meeting but sent ranked preferences which were taken into consideration.)

Priscilla Jones, Secretary

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1/5 & 1/6/11: CHPPC interviewed architects (Mills Whitaker & Rykerson Architecture first day with Elisha absent/Menders, Torrey & Spencer, & Adams & Smith second day); voted to recommend Adams & Smith to Board of Selectmen for this study.

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4/19/11: CHPPC met with Richard Adams & Bill Finch to review preliminary findings before presenting recommendation to Selectmen, Warrant Committee, and Capital Budget Committee at Selectmen's meeting, then finalizing plan; agreed upon work to be performed and recommended article monies (\$150,000) for appropriation at Town Meeting; agreed Priscilla would present article at Town Meeting.

Priscilla Jones, Secretary