

## Dover Park and Rec Commission Meeting Minutes - June 16, 2011

Attendees: C. Boland, J. Cooney, R. Oasis, D. MacTavish, N. Simms

Town of Dover: Dave Ramsey, Barrie Clough

Dover Recreation Fund (501c3): Barry Cullen

CPARC: David Laidman

### New Business:

Appointments: Jess Cooney and Dave MacTavish reappointed to their Park and Rec positions for another year. Rich Oasis appointed Chairman, Nancy Simms appointed Secretary and Chris Boland appointed Treasurer of the Park and Rec Commission. Motion – Simms, 2<sup>nd</sup> – Oasis, unanimously approved.

Caryl School Fees: \$10/hour in-town recurring use, \$20/hour out-of-town recurring use. Consistent with fees charged by BOS for rooms under their control. Motion – Simms, 2<sup>nd</sup> – Boland, unanimously approved.

CPARC Compliance: Barrie Clough notified Park and Rec that involvement with CPARC is subject to compliance with the following government organizations:

1. Office of Campaign and Political Finance
2. Division of Open Government
3. Ethics Commission

In order to comply with their guidelines the following steps are recommended:

1. Separate CPARC from Dover Park and Rec by placing it under the authority of the Dover Recreation Fund (the 501c3)
2. No more than one Park and Rec commissioner at a time will attend CPARC meetings

Dover Recreation Fund (501c3) – will have to call ethics commission to get their opinion.

CPARC can't use Park and Rec resources

Need to separate CPARC website – separate hosting

Can we link to the site? (need to ask the ethics commission)

All ballot questions must go to town meeting.

Getting a licensing agreement and a building permit are not ballot questions.

Meetings:

P&R has to post meeting minutes

501c3 does not have to post minutes unless 3 or more commissioners attend the meeting

We can't talk socially or informally with 3 or more commissioners present without following the public meeting guidelines.

Better off inviting the CPARC and 501c3 to our meeting rather than inviting us to their meeting.

CPARC could be a sub-committee of Park and Rec but it will be cleaner to keep it all totally separate.

501c3 needs to be removed from the brochure

CPARC will fall under the 501c3 from now on. If the 501c3 wants to discuss anything with P&R we must follow the normal public meeting process.

Motion – move the CPARC website from the Dover Park and Rec website within 30 days. Motion – Rich, 2<sup>nd</sup> Nancy, unanimously approved

Another issue: Some people in town think that Park and Rec can't make changes to Caryl Park according to the will of George Chickering. Town Counsel is reviewing will again

Next meeting July 6<sup>th</sup>

Meeting adjourned – motion – Chris, 2<sup>nd</sup> – Rich, unanimously approved