

DOVER CEMETERY COMMISSIONERS MINUTES
TUESDAY, MAY 24, 2011

Meeting opened at 6:35 p.m. in the conference room at the Town Garage.

Attendance – Pope Hoffman, Bill Herd and Carol Jackman

CITIZEN'S COMMENTS: Jon Wolff was there for the changing of the guard and for turning in his keys. We wished him well and told him he could visit us at any time.

MINUTES OF THE APRIL 27, 2011 MEETING were then read and approved.

NEW BUSINESS –

WELCOMED our new member, Pope Hoffman and elected Bill Herd as chairman for the coming year and Carol Jackman, secretary.

There were no bills or payroll warrants for signing nor were there any deeds needing attention.

PERFORMANCE REVIEW for Rusty was then discussed extensively and finalized for submission to the Town Hall. Basically the comments were the same as last year other than the commissioners added one category called "The Committee Goals"; i.e., the projects that the committee hopes to have accomplished in the coming year. It is our desire to put in writing what our goals are for the cemetery and to be sure they get the attention needed. Members of the committee will meet with Rusty to go over his performance review prior to submission.

There was no CORRESPONDENCE received for this meeting.

OLD BUSINESS – Quotes for pruning the horseshoe section of Highland Cemetery were to have been received and reviewed, but there were no quotes presented. This was originally brought up at the last meeting, but then tabled because the bids were not detailed enough.

REPORT FROM RUSTY – stated that there were three funerals in April; Henry Smith, Ellison Pierce and Stanley Jackson. He did the digging of the foundation for the Thorndike headstone in Block A-6. Rusty thatched the lawn and did the general pickup of the grounds. He reported that Strawberry Hill put down the starter fertilizers and weed control. His main work during May is to get the cemetery ready for Memorial Day. It should be noted that the trash barrels are emptied every Wednesday and that a dump run is then made.

Meeting closed at 7:40 pm. Next meeting would be announced at a later date.

Attachments to these minutes are on file in the Cemetery Office located in the Town Garage.