

Council on Aging Board Meeting Minutes
Tuesday, June 7, 2011

PRESENT: A. Baranick, E. Bouldry, J. Gavrilles, B. Hagan, J. Hemstreet, B. Murphy,
J. Walsh, P. McChesney, & L. Theodos
Secretary, S. Sheridan
STAFF: J. Claypoole
GUESTS: C. Haddleton, Dr. Margaret Joseph

Meeting called to order at 11:00AM

Guest Margaret Joseph, PhD spoke to the Board about her book Continuing Education For Seniors. She discussed the need for programs that energize older adults both mentally and physically, and the importance of comfortable locations for older adults, specifically senior centers. Copies of her book are available at the COA if people are interested in looking at it.

- A motion to accept May's minutes made by J. Walsh and seconded by B. Murphy. All in favor.
- The Treasurer's report was read by A. Baranick. Motion to accept the report was made by J. Walsh, seconded by B. Murphy. All in favor. J. Claypoole reported the capital outlay funds will be spent for chairs to be ordered by the end of June.

Old Business

- **COA Van** – No report at this time.
- **Senior Center** – B. Hagan shared a letter that was sent to D. Ramsay, Town Administrator and a copy to the Selectmen regarding a senior center. She reported there are tentative dates to perc the Heard property the last week of June.

New Business

- **Formula Grant** – J. Claypoole reported that the state funding has been reduced to \$6.25 per elder for upcoming fiscal year. She reported that the Federal census reports a 29.6 increase in elders for the Town of Dover.

Ongoing Business

- **Chairperson** –
 1. B. Hagan reports that R. Walenduk has resigned from the COA Board and the Board and Staff want to thank her for her years of service. She will remain on TRIAD as Chairperson.
 2. B. Hagan reported there will be an opening on the Bay Path Board as Sue Sheridan has declined another three year term. She has served 5 years on their Board.
 3. B. Hagan reported that the Friends of the COA will be meeting on June 23rd with the Selectmen.
- **CMAC** – J. Hemstreet reports that the water vending machine will be going in the Caryl Community Center. She also reports that flowers will be placed at the entrance of the building. J. Hemstreet also reported that she will be resigning from the CMAC Committee as of June 30th. The Board thanked her for her commitment to CMAC.
- **Travel Committee Report** – J. Gavrilles reports that there are two trips scheduled, but not many have signed up to date. Dates for an annual picnic were discussed and committee will report back to the COA when firmed up. Peabody/Essex Museum has "Free Fridays" for seniors so a summer trip on a Friday was discussed.

- **Director's Report** – J. Claypoole reported:
- The COA volunteer Lunch is at 12:00Noon on June 14th at Grace Church. Still awaiting responses and are planning on approximately 50 to attend. Ninety invitations were sent out.
 - Yoga is moving to the Town Library for July due to no air conditioning at the Caryl Community Building. Classes will be on Wednesday at 10AM in Community Room. There will be no Monday yoga in July and no Yoga at all in August.
 - The COA has applied for four Title III grants from Bay Path. They are as follows: Volunteer Coordinator, Gentle Yoga, Medication Management and a Caregiver Education Program. Grants will be awarded in August.
 - The July Luncheon will be in the Fireside Room due to Termite traps still in the COA Room at Caryl Community Center.
 - Newsletter in summer will be combined for July/August.
 - Summer hours started the week of May 23rd (Memorial Day Weekend) and Town Hall closes on Fridays at 1PM.
 - Water leak in COA office is fixed. Areas on the ceiling have been painted.
- **Board Member Items** –
- Jack Walsh** reported he will not seek another term on the COA Board and will be off the Board as of June 30th.
- B. Murphy reported on the following:**
- The June tea will be a lawn party and sign-up sheet on the table.
 - The Medfield COA conducted a survey of programs and activities with assistance from a Boston University Graduate student. They host a senior Ladies Breakfast and an art class for painting and drawing.
 - Discussed having New Pond Village provide speaker for one of our lunches.
- J. Hemstreet reported that the **Friends of the COA** are meeting on June 23rd and will also attend the selectmen's meeting that evening. The friends will have a raffle booth at Dover Days on September 10th for certificates for honeybaked hams and are planning a Jazz Brunch at the end of October.

A motion to adjourn was made by B. Murphy and seconded by J. Hemstreet. All in favor; meeting adjourned at 1:10PM.

Respectfully submitted,

Sue Sheridan, Secretary