

Town of Dover Capital Budget Committee

Minutes – November 9, 2011 Meeting

Selectmen's Meeting Room

Attending were Mike Aceti (Chair), Kim Collins (Member at Large), Carol Lisbon (Selectmen), James Stuart (Warrant Committee), John Cone (Warrant Committee), Mark Sarro (Long-Range Planning). The meeting was called to order at 7:30 AM.

- The Chickering School proposed capital requests were presented and discussed. Attending on behalf of the school were Valerie Spriggs (Superintendent), Christine Tague (Business Manager), Jean Conkey (Director of Technology), Ralph Kelley (Facilities Director) and Dawn Fattore (Dover School Committee). The Protocol for Chickering School Building Maintenance was reviewed and the timing of the required reporting discussed.
 - Jean Conkey led the discussion of the Technology Department's proposed requests. A change was made to the interactive white board systems amount from \$50,005 to \$40,034. Ms. Conkey said that if approved, this amount would complete the installation of interactive white board systems (white boards, projectors, etc.) at Chickering. The white board systems are expected to have approximately a 10 year life. It was stated that while the Dover Sherborn Education Fund (DSEF) may partially fund the white board systems as had been done in the past, funding for this type of capital item is now less in its focus. The proposals for a replacement telephone system and technology hardware (desktop, laptop, iPad, etc.) were discussed. Jean agreed to provide a best estimate of the mix (numbers and costs) of the different types of technology hardware as well as a refined cost estimate for the telephone system in January 2012.
 - Ralph Kelley presented the Plants & Facilities proposed capital budget requests. The \$10,000 amount for Site Asphalt Surface Crack Filling and Road Edge Repair will be removed from the capital budget since it had been approved in the FY 2012 operating budget. There was discussion of the proposed request for an emergency generator. Carol Lisbon stated that the Board of Selectmen discussed this item and thanked the Dover School Committee for its offer. However, our needs seem to be met since both the Dover Town House and the Caryl Community Center have a generator. This issue was scheduled to be discussed in more detail at the 11/15 meeting of the Dover School Committee.
- Carol Lisbon commented on two additional items to be added to the Selectmen's capital requests - \$50,000 for Caryl Community Center Building Maintenance and \$15,000 for the Caryl Community Center Art Room.
- Minutes of the October 9, 2011 meeting were approved, 6-0.
- The next committee meetings are scheduled for November 22 at 7:30 AM and December 6 at 7:30 AM. It is anticipated that the proposed capital budget requests for

the Fire Department/Ambulance and Park & Recreation will be reviewed at the November 22nd meeting.

- The meeting was adjourned at approximately 9:30 AM.