

Town of Dover Capital Budget Committee

Minutes – November 22, 2011 Meeting

Selectmen's Meeting Room

Attending were Mike Aceti (Chair), Kim Collins (Member at Large), Peter Mitchell (Member at Large), James Stuart (Warrant Committee), Mark Sarro (Long-Range Planning). The meeting was called to order at 7:30 AM.

- The Fire/Ambulance Department proposed capital requests were presented and discussed. Attending on behalf of the Fire/Ambulance Department were Jay Hughes (Chief), David Tiberi (Deputy Chief) and Pete Sherman (Chair - Board of Fire Engineers). The proposed requests for FY 2013 were discussed – first, turnout gear and then the ladder truck.
 - The proposed request for \$45,000 for turnout gear represents the second of two requests. The first request was approved for the current fiscal year (2012) and it had been anticipated that the second request for \$45,000 would be included in the following fiscal year (2013) request. It costs approximately \$4,200 to initially fit our each fire fighter and turnout gear represents a significant portion of that cost. The expected life of the gear is 10 years.
 - Chief Hughes put the proposed request for a ladder truck in context by providing an overview of each of the Department's vehicles, age and function. He said that there is a schedule that includes each truck and the expected year of replacement. The ladder truck's chassis is approximately 20 year old and the ladder which was installed at the time of putting the truck into service in Dover is 37-40 years old. It has become increasingly hard to find parts to repair the truck. The Department is bidding out now for quotes and anticipates having quotes back shortly after January 1. The \$980,000 estimate may go down and the Department will plan to provide a revision as soon as it is available. Chief Hughes and Deputy Chief Tiberi explained the need for a ladder truck. Peter Mitchell suggested that the Department have and be prepared to present a plan that clearly lays out the need and makes the case for replacing the truck. The idea of having the CBC and the Warrant Committee visit the Fire Station for a more detailed overview was suggested and will be explored.
- The Parks and Recreation (P&R) Department proposed capital requests were presented and discussed. Attending on behalf of the Park and Recreation were David MacTavish (Director) and Nancy Simms (P&R Commission Chair). The \$25,000 of capital that was approved for FY 2012 to reconfigure a softball field was discussed. To date, those funds have not been spent. David MacTavish said that they have held back starting the project because the number of girls registering for softball is down. The P&R Department will revisit the need for the field based on the upcoming registration. The 2 proposed capital requests for FY 2013 are a small tractor and repairing/recoating tennis courts. Proposed requests for FY 2014-2017 were briefly discussed as well.

- The proposed request for a small tractor would replace the current tractor put in service in 2003. The tractor would be part of state contract bid. It is expected that the old tractor would be kept for parts as the expected trade in value would be minimal.
 - The 4 tennis courts were resurfaced 4-5 years ago. David MacTavish said that the surface needs to be repaired every 4-5 years in order to maintain the 20 year warranty on the courts. P&R expects to use funds from its revolving fund (replenished through revenue from certain users of the courts) for court resurfacing going forward.
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- Minutes of the November 9, 2011 meeting were approved, 5-0.
 - A schedule of open balances of approved capital projects for the current and prior fiscal years was reviewed.
 - A schedule of items approved by the Dover School Committee for spending at the end of FY 2011 was reviewed.
 - The next committee meetings are scheduled for December 6 at 7:30 AM and December 20 at 7:30 AM. It is anticipated that the proposed capital budget requests for the Police and Animal Control Departments will be reviewed at the December 6th meeting. Proposed capital requests for other departments including the Highway Department, Selectmen and Cemetery may also be reviewed at that meeting.
 - The meeting was adjourned at 9:40 AM.