

# BOARD OF ASSESSORS

## Meeting Minutes

March 2, 2011

Chairman Caroline B. Akins called the meeting to order at 5:00 PM in the Assessors Office. Present were Board Members Caroline M. C. White and Charles W. Long and Town Assessor Karen MacTavish. Also present was Richard Freimer, who attended in conjunction with work on a Boy Scout communication badge.

1. Regular Business

- Meeting minutes from February 2, 2011 were unanimously approved as submitted.
- Warrants for Motor Vehicle Excise Tax Commitments No. 7 of 2010 and No. 1 of 2011 were reviewed and endorsed.

2. Form of List Extension

The Board unanimously approved an extension for Verizon Wireless/Bell Atlantic Mobile's FY 2012 *Form of List – Return of Personal Property Subject to Taxation* from March 1, 2011 to April 1, 2011.

3. Form 3ABC Extension

By a vote of 2-0 (*Mr. Long recused himself to avoid a possible conflict of interest*), the Board approved an extension for Dover Land Conservation Trust's FY2012 *3ABC Form* from March 1, 2011 until April 1, 2011.

4. Apportionment – 33 Tubwreck Drive, 24-028

By unanimous vote, the Assessors approved an apportionment of the unpaid property taxes for property located at 33 Tubwreck Drive, which was subdivided into two lots, 38A and 38B.

5. Warrant Committee Estimates

The Board discussed articles for the Annual Town Meeting warrant and also reviewed levy limits, new growth, the overlay accounts, and excess levy capacity. By unanimous vote, the following projections were approved for FY2012:

Local Receipts	\$ 1,700,000
Overlay Reserve	260,000
Overlay Surplus	50,000
New Growth	200,000

6. Cartographic Associates, Inc.

The potential value of website mapping applications hosted by Cartographic Associates was discussed.

7. Abatement Inspections

Board members discussed their availability and a timetable for scheduling field inspections in response to abatement applications.

8. Next Meeting

The Board unanimously agreed to schedule the next meeting for Wednesday, April 6, 2011 at 5:00 PM.

**At 6:15 PM, it was moved by Mr. Long and seconded by Mrs. White to enter executive session for the purpose of reviewing abatement and exemption applications and discussing litigation. With three members voting, the motion was approved, 3-0.**

**The Board returned to public session at 6:25 PM to report on actions taken during their executive session as follows:**

FY 2011 Personal Exemptions: 1 application approved  
Unanimous, 3-0

FY2011 Deferrals: 1 application approved  
Unanimous, 3-0

FY 2011 Real Estate Abatements: 1 application approved  
Unanimous, 3-0

**It was moved by Mrs. Akins and seconded by Mr. Long to adjourn the meeting at 6:30 PM. With three members voting, the motion was approved 3-0.**