

# BOARD OF ASSESSORS

## Meeting Minutes

February 8, 2011

Chairman Caroline B. Akins called the meeting to order at 5:10 PM in the Assessors Office. Present were Board Members Caroline M. C. White and Charles W. Long and Town Assessor Karen MacTavish.

### 1. Regular Business

- Meeting minutes from December 9, 2010 were unanimously approved as submitted.
- With one member abstaining, meeting minutes from December 20, 2010 were unanimously approved by a vote of 2-0. Mr. Long did not vote because he did not attend the meeting.
- Warrants for FY 2011 Real Estate and Personal Property Taxes and Betterments were reviewed and endorsed.

### 2. Form of List Extension

The Board unanimously approved an extension for Colonial Water Company's FY 2012 *Form of List – Return of Personal Property Subject to Taxation* from March 1, 2011 to June 1, 2011.

### 3. Cartographic Associates, Inc.

- A proposal for hosting a web based application of Dover's GIS data was submitted by Cartographic Associates, Inc.
- If MASSGIS funding is approved by the state, the town may also benefit from a parcel development project scheduled for FY 2012. MASSGIS will cover the majority of costs associated with improving spatial accuracy of our data but cannot address correction of the text, thereby precluding its use for tax maps. With a relatively small investment, the town can update the text in conjunction with the MASSGIS project.

### 4. Cell Phone Use

The Board discussed the distraction of cell phone use in the office.

### 5. Next Meeting

The Board unanimously agreed to schedule the next meeting for Wednesday, March 2, 2011 at 5:00 PM.

**At 6:00 PM, it was moved by Mr. Long and seconded by Mrs. White to enter executive session for the purpose of reviewing abatement and exemption applications. With three members voting, the motion was approved, 3-0.**

**The Board returned to public session at 6:40 PM to report on actions taken during their executive session as follows:**

FY 2011 Personal Exemptions: 21 applications approved  
Unanimous, 3-0

FY2011 Deferrals: 1 application approved  
Unanimous, 3-0

FY 2011 Real Estate Abatements: 1 application approved  
Unanimous, 3-0

4 applications denied  
Unanimous, 3-0

7 applications denied  
2-0 (*Mr. Long recused*)

**It was moved by Mr. Long and seconded by Mrs. White to adjourn the meeting at 6:45 PM. With three members voting, the motion was approved 3-0.**