

DOVER TOWN LIBRARY BOARD OF TRUSTEES

NOVEMBER 10, 2011 9:00AM

THURSDAY TEA AREA

Present: Mark Bush, Holly Collins, Elizabeth Freeman, Joan King, Beth Paisner, Judy Schulz, Cheryl Abdullah, Director.

Guest: Bob Cocks, Warrant Committee

Announcements:

- Operating Budget update – Budget is complete except for Minuteman Library System charge for FY2012
- Meeting dates: Warrant Committee – 2/15/2012 @ 7:00pm
Capital Budget Committee – 2/29/2012 @ 7:00pm
Open Hearing – 3/19/2012 @ 7:30pm
Town Meeting – 5/7/2012 @ 7:00pm
- Personnel – James Westen will begin on 11/28/2011 as Library Assistant to replace Amy Gagnon. He has considerable experience in other public libraries.
- MLTA Conference – no one attended
- Appeal Letter – at the printers. Will be mailed Monday, 11/14/2011.

Reports:

- Director's Report – On Monday, 11/14/2011, Ms. Abdullah will appear on a panel at Holy Cross College on Future Libraries
On March 21, 2012, Ms. Pierce and Ms. Abdullah will be in Washington, DC at a conference concerning libraries of the future, teamed with Denmark librarians
In June 2012 Ms. Abdullah has been invited to speak at the MLA meeting in California.
We will request support from the Friends for travel expenses.
Major library changes in the future – music distributors will discontinue CDs to libraries and Amazon will allow members to download books to their Kindles, thus bypassing libraries.

- Friends – their Annual Appeal letter has been sent, and \$1000 has been received to date. The Book Sale brought in \$351, and books for future sales will be stored at Caryl Community Center rather than in the library. The Friends will do the recycling at the transfer station in December and expect to make at least \$1200. The House Tour for 2012 is in the planning stage.

Requiring Motions:

- The minutes of the October meeting were approved as written.
- Thanksgiving hours were approved to close at 3:00 pm on Wednesday, November 23rd.

Open Items:

- The staff is studying the cost of a printer/scanner/archive quality machine to determine a number for the Capital Budget Committee. Machine to be used for a pictorial history of the town, for example.
- Holiday Staff Function – on Thursday, 12/8/2011 at 11:30 am.
Assignments: Joan – juice, Holly & Judy – salads, Elizabeth – cake, Mark – cookies, Beth - sandwiches.
- Meeting dates: April meeting changed to Monday 4/9/2012 due to a conflict for Beth.

Other Business:

- Minutes – Holly will take the minutes in December, and Elizabeth in January.

Meeting was adjourned at 10:10am.