

Dover Warrant Committee Minutes of the June 1, 2011 meeting

Members in attendance: Peter Smith- Chairman, Jane Wemyss, James Stuart, Kate Bush, Rich Forte, David Melville, Maureen Arkle, David Stapleton, Andrew Waugh

Location: Dover Town House

Peter Smith called the meeting to order at 7:40 PM.

Mr. Smith informed the committee of a letter expressing thanks from the Dover PTO for our help with Article 13. The letter is attached.

Mr. Smith made a motion to approve a Reserve Fund Transfer request from the Police Chief Search Committee in the amount of \$5,761.65 for services related to background check and due diligence. Second by Mr. Melville. Approved 8-0-0

Mr. Smith made a motion to approve a Reserve Fund Transfer request from Building & Maintenance for utilities expenses (oil and electric) for the Whiting Road building in the amount of \$1,050.69. Second by Mr. Waugh. Approved 9-0-0

Mr. Smith made a motion to approve a Reserve Fund Transfer request from Building & Maintenance for the painting of the Selectmen's office (from the winter ice and water damage) in the amount of \$4,700. Second by Mr. Stapleton. Approved 9-0-0

Mr. Smith made a motion to approve the minutes of 30 March 2011. Second by Ms. Bush. Approved 8-0-1

Mr. Smith made a motion to approve the minutes of 6 April 2011. Second by Ms. Arkle. Approved 6-0-3

Mr. Smith made a motion to approve the minutes 28 April 2011. Second by Mr. Melville. Approved 8-0-1

Mr. Smith made a motion to approve the minutes 2 May 2011. Second by Ms. Arkle. Approved 9-0-0

Mr. Smith lead the committee in a debrief session of the last year. There was discussion on what worked and what did not.

Some highlights on what could be improved for the next committee:

- Show the goal of the committee and outline the process so new committee members will understand the committee's role in the budget process
- Review the Blue Book
- Get a jump on the School budgets

- Maintain conversations and discussions with Sherborn Advisory

The committee thanked Jane Wemyss for her two years of service on the committee. There was discussion on finding a resident to fill the final year of Ms. Wemyss' term. Mr. Smith made a motion to nominate Mrs. Patricia Roushanaei to fill the remainder of Ms. Wemyss' term. Second by Ms. Bush. Approved 9-0-0

Additional thanks and accolades were bestowed upon Mr. Smith and Mr. Stapleton for their service and dedication to the committee, with special thanks to Mr. Smith for his tireless energy and commitment to the process and in keeping the committee focused.

There was discussion on a date for a final meeting for the fiscal year. Mr. Smith will advise the committee of the final meeting date, most likely the last week of June.

Meeting adjourned at 8:58 PM

Respectfully submitted,
W. Richard Forte, Jr.