

DOVER CEMETERY COMMISSIONERS MINUTES
TUESDAY, DECEMBER 7, 2010

Meeting opened at 6:30 p.m. in the conference room at the Town Garage.

Attendance – Bill Herd, Jon Wolff, and Carol Jackman.

CITIZEN'S COMMENTS: No citizens were in attendance.

MINUTES OF THE OCTOBER 26, 2010 MEETING were then read and approved.

NEW BUSINESS –

SIGNED the bill warrant. Also signed a Deed for Albert Roger Descoteaux & Nikki Hayman Descoteaux for the purchase of Lot 12, Block F, 4 graves.

FIVE YEAR MAINTENANCE PLAN was then discussed and noted that we should be in the second stage (or section as outlined by John Gilbert). Rusty will be instructed to move forward with the plan.

RATE INCREASE for cemetery fees was then discussed. Jon Wolff did a review of the surrounding towns fees as supplied by Rusty and made the recommendation that Perpetual care would increase to \$1,500 from \$1,000. That the Saturday, Sunday and Holiday full burial fee would go from \$1,350 to \$1,450 and that cremations would be increased from \$600 to \$700. It was also discussed and SO VOTED that when a former long-time resident (5 years or more) wished to purchase a lot they would need to provide proof of residency and their fees would have a 50% premium per item added to the cost. The change in fees is to become effective February 1, 2011.

The rest of the evening was dedicated to working on the budget.

OLD BUSINESS – By-Laws are going to be reviewed and updated in the near future.

REPORT FROM RUSTY – A very detailed, good report was received from Rusty regarding the work accomplished since the last meeting. He noted that clean up of the entire cemetery had been done including removal of dead flowers, removal of leaves, and pruning of shrubs and holly bushes. He fixed the rear axle of the gator and put the cab on the X725 tractor and all the attachment. The flags were picked up and taken for proper disposal. Five flat markers were set; i.e., Patriquin, Cramer, Brown and two Flynn markers. The lamp post light was replaced and the wreath was hung for the holidays. The spotlight was adjusted to show the wreath as well as the flag. He assisted the Decoteaux family in picking out a lot.

Meeting closed at 7:30 pm. Next meeting was scheduled for January 11, 2011 at 6:30 pm at the Town Garage.

Attachments to these minutes are on file in the Cemetery Office located in the Town Garage.