

Dover Warrant Committee

October 6, 2010

Members in attendance: Peter Smith, Chair; Dave Melville, Vice-Chair; Maureen Arkle; James Stuart; Andrew Waugh; Jane Wemyss

Location: Selectmen's meeting room, Dover Town House

Mr. Smith called the meeting to order at 7:10 pm

1. Discussion of cost-of-living increase for non-contract Town employees

Ms. Mary Carrigan, the Chair of the Personnel Board, discussed the Board's methodology for general compensation increases for non-union personnel. She stated that the two principal barometers used by Board are the ECI and the CPI-Boston. Using those two measurements, the Board is recommending a 2.3% cost-of-living increase for non-contract Town employees for FY 2012.

In response to questions from members of the Committee, Ms. Carrigan agreed to investigate the cost of conducting a salary survey to determine where Dover falls relative to its peer communities.

2. Review of Minutes

It was moved that the minutes of September 15, 2010 be approved. The motion was approved by a vote of 6-0.

3. Prior Notices and Reserve Fund Transfer Requests

A motion was made to approve a reserve fund transfer in the amount of \$17,845.20 to the ambulance department to pay for EMS communication devices. The motion was approved 6-0.

A motion was made to approve a reserve fund transfer in the amount of \$2,021.09 to the cemetery department for repairs to the ball joints in the department's dump truck. The motion was approved 6-0.

4. Liaison Updates

- a) Planning Board - Ms. Arkle provided the Committee with an update on potential warrant articles concerning sidewalk proposals.
- b) Park & Recreation – Mr. Waugh and Mr. Stuart updated the Committee on several P & R developments. First, P & R voted to close a field or fields at Caryl Park/Chickering Field for the spring of 2011. This will affect scheduling issues for spring sports teams. Second, P & R has included \$3 million in its FY 2012 capital budget request for fields at Caryl Park. Third, P & R will be looking to replace a pump at the fields, either as a reserve fund transfer or capital budget item. Going forward, Committee members want more explanation on why the replacement pump is not a revolving fund issue.

- c) Chickering – On September 21, 2010, a multi-year capital budget plan was outlined. Also, \$765,000.00 was returned to the Town from its FY '10 budget.
- d) Council on Aging – The Council is looking to have a mini-bus approved for transporting its members.
- e) Regional School District – Three companies interviewed for the position of providing design services for the wastewater system. It is anticipated that the design phase will be completed by December 31, 2010. The cost of the project is anticipated to be around \$1 million. Enrollment figures were discussed, along with a projected “bubble” of higher enrollment

It was moved that the meeting adjourn, and the motion was seconded;

the motion was agreed by consensus at 9:12 p.m.

the next meeting will be October 13, 2010 at 7:00 pm

Respectfully submitted,
Andrew Waugh, acting Secretary

first draft, circulated October 13, 2010