

MEETING MINUTES
BOARD OF SELECTMEN
JULY 22, 2010

At 6:34 p.m., Chairman Joseph M. Melican called the meeting to order with members Carol Lisbon and James P. Dawley, Jr. present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Assistant Town Administrator.

ATTENDANCE: None

PRESS: None

Appointments

The Board of Selectmen continues its search for volunteers to appoint to vacant positions on the various boards and committees under its jurisdiction. Interested individuals should contact the Selectmen's office at (508) 785-0032 ext. 221 or selectmen@doverma.org.

Mr. Melican observed that the Attorney General's office has not yet approved the increase in the length of term of service on several Selectmen's boards which passed (Article 14) at the May Town Meeting. Appointments to those positions are on hold pending a response from the Attorney General.

Mr. Melican moved to appoint Jay Hughes as Forest Warden for a period of 3 years effective July 1, 2010, seconded by Mr. Dawley; it was unanimously voted.

Mr. Melican moved to appoint Robert Purdy to the Norfolk County Advisory Board for a period of 3 years effective July 1, 2010, seconded by Mrs. Lisbon; it was unanimously voted.

Mr. Dawley moved to appoint Sue Sheridan to the Dover Cultural Council for a period of 3 years effective July 1, 2010, seconded by Mrs. Lisbon; it was unanimously voted.

Mr. Dawley thanked Meg Landry and Mindy Roberts, who are stepping down, for their service on the Cultural Council.

FEMA Flood Damage Reimbursement

Mr. Ramsay reported to the Board that Superintendent of Streets Craig Hughes has been acting as the coordinator between the Federal Emergency Management Agency (FEMA) and Town departments for partial federal reimbursement of costs incurred by the Town during the March and April 2010 storm-related flooding. He has collected all necessary data/documentation from affected Town departments, and it has been determined that Dover is eligible to receive approximately \$15,000 of the \$20,000 in total damages incurred. Mr. Ramsay told Mr. Melican that the relevant application documents are ready for execution this evening.

Mr. Melican moved to accept the FEMA reimbursement, seconded by Mrs. Lisbon; it was unanimously voted.

Warrant Article Close-Outs

The Town Accountant has sent out the annual notification to all sponsoring boards and commissions itemizing outstanding article monies they appropriated at past town meetings

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for various reasons, for the purpose of determining which projects/purchases are complete so that those balances may be returned to Free Cash. Mr. Ramsay recommended closing out several articles under the control of the Selectmen [see vote below].

Mr. Ramsay explained to Mrs. Lisbon that the monies appropriated under Article 11 in 2009 (Caryl School structural repairs) included a substantial contingency since the full extent of the deterioration of the exterior of the building could not be determined until the mortar was removed. Ultimately, the damage was minimal, with only \$10,000 in change orders needed.

Mr. Dawley moved to close out these outstanding warrant articles: [Annual Town Meeting 2008, Article 19] Personnel Board FY09 non-union pay raises - \$620; [Annual Town Meeting 2007, Articles 5.7B & 11] replacement of Town House doors - \$616.92 and Caryl School re-roofing project - \$412.19; [Annual Town Meeting 2009, Articles 5.2 B, 5.7A, 5.7B & 11] Transfer Station trash containers (2) - \$6,511.55, Library upper storm windows - \$12,082.29, Great Hall ceiling painting - \$7,600.00 and Caryl School re-pointing and hip rafter repair work - \$165,567.50; seconded by Mrs. Lisbon; it was unanimously voted.

Mr. Melican estimated the total monies being turned back at about \$194,000.

Execute Dover Water Company Water Supply Agreement Extension

Mr. Ramsay said the Town has relied on the Dover Water Company for the Town's water system since the contamination of the Church Street wells with MTBE almost 20 years ago. Another 3-year extension of the water supply agreement has been forwarded to the Board for execution. Mr. Ramsay told Mrs. Lisbon that the rate specified in this contract is the same as the residential rate, and that all terms are identical to those in the expiring extension, including the liability clause.

Mr. Dawley moved to accept the extension agreement between the Dover Water Company and the Town of Dover, seconded by Mrs. Lisbon; it was unanimously voted.

Other Business:

Special Licenses (3) & Auction Permit

Mrs. Pugatch told Mr. Melican that the Police Chief has approved the 3 special licenses before the Board without stipulations. Mr. Melican listed these events to be held at Elm Bank, which include a fundraiser for Riverside Community Care on October 16th from 6:30 – 11:00 p.m., a Cognex dinner catered by Pepper's Catering on July 27th from 6:00 – 10:00 p.m., and a wine festival fundraiser for Mass Horticultural Society on September 19th from 2:00 – 8:00 p.m. There is also an auction of antiques and fine art by Loew Demers Auction at the same location on October 23rd from 12:00 – 5:00 p.m.

Mrs. Lisbon moved to approve the license requests for Riverside Community Care, Pepper's Catering, Mass Hort and Steven Demers, seconded by Mr. Dawley; it was unanimously voted.

Caryl Community Center Building Committee Final Report

Mr. Melican acknowledged receipt of the final report by the Caryl Community Center Building Committee (CCCBC) now that the committee has substantially completed its work. On behalf of the Board of Selectmen, he thanked CCCBC members for all of their hard work.

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Police Chief's Notice of Retirement

Mr. Melican announced with regret that the Board has received notification from Police Chief Joseph G. Griffin of his intention to retire effective August 27, 2010. Mr. Melican said that the Board will be taking appropriate action to replace him in the near future.

Mr. Dawley said that Chief Griffin has been a true professional who has served the Town very well over the last 16 years. Mrs. Lisbon looks forward to the opportunity to wish him well at the next Board meeting (August 26th).

All Chairs Meeting

Mr. Melican stated that an All Chairs Meeting will be held on September 21, 2010.

Approve May 20 June 17 & June 25, 2010 Open Session & June 17, 2010 Executive Session Meeting Minutes

Mrs. Lisbon moved to accept the minutes of May 20, 2010 as submitted, seconded by Mr. Dawley; it was unanimously voted.

Mr. Dawley moved to accept the meeting minutes of June 16, 2010 as amended, seconded by Mrs. Lisbon; it was unanimously voted.

Mrs. Lisbon moved to approve the executive session meeting minutes of June 17, 2010 as submitted, seconded by Mr. Dawley; it was unanimously voted.

Mr. Dawley moved to approve the meeting minutes of June 25, 2010, seconded by Mrs. Lisbon; it was unanimously voted.

Adjournment

At 6:56 p.m., Mrs. Lisbon moved to adjourn, seconded by Mr. Dawley; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Carol Lisbon, Clerk