

MEETING MINUTES
BOARD OF SELECTMEN
SEPTEMBER 29, 2010

At 6:32 p.m., Chairman Joseph M. Melican called the meeting to order with members Carol Lisbon and James P. Dawley, Jr. present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Assistant Town Administrator.

ATTENDANCE: Craig Hughes, Superintendent of Streets; Chip Spalding; Peter Mitchell, Capital Budget Committee; Mark Sarro, Planning Board

PRESS: None

Springdale Avenue & Dedham Street Sidewalk Requests

Chip Spalding of 5 Hutton Road appeared before the Selectmen this evening, speaking on behalf of herself, Jody Shue of 7 Main Street, and other citizens in those two neighborhoods, to inform the Board of their intention to bring back their requests for installation of sidewalks on Dedham Street and Springdale Avenue at the May 2011 Town Meeting. Mrs. Spalding stated that last year she and Mrs. Shue were not entirely clear about what steps they should have taken leading up to the May 2010 Town Meeting (e.g., all boards and Town departments they should have met with) and she asked the Selectmen for assistance navigating through the process this year. Also, she relayed to the Board the Springdale Avenue sidewalk proponents' request to have plans prepared this year for both sides of the street to give them two options to consider. Last year the sidewalk proposed was across the street from Channing Pond.

Mr. Dawley recalled that last year it was decided that the Springdale Avenue sidewalk should not be on the pond side of the street. Superintendent of Streets Craig Hughes elaborated that the Town Engineer felt the south side was preferable because on the pond side they would have to deal with retaining walls, more wetlands, telephone poles and land that may not be Town-owned. He said that a north side sidewalk would be as, if not more, expensive and encroachment on private property is problematic.

Mrs. Spalding also requested that the plans for the Dedham Street sidewalk be detailed so that the impact, if any, it would have on trees and the fence in that area would be apparent to anyone viewing the plans.

It was Mrs. Lisbon's recollection that comments were made by various committees last year that the proposed Dedham Street sidewalk design was counterintuitive, that there might be more support if the sidewalk was connected to the existing sidewalk that ends in front of the Highland Cemetery. She pointed out that the Planning Board's criteria for evaluating sidewalk requests (found on the Town

Board of Selectmen Open Session Meeting Minutes
September 29, 2010

website at www.doverma.org) supports sidewalks connecting to the existing network in the center of Town.

Mrs. Spalding told the Board she will request site visits by involved Town boards, departments and citizens so that all questions can be clearly answered on location.

Mr. Ramsay told Mrs. Spalding that Mr. Hughes will assist her and Mrs. Shue as the process facilitator; however, his assistance does not represent an endorsement of these requests by the Selectmen since they do not take a position on citizens' petitions for sidewalks.

The Board urged Mrs. Spalding to contact the involved groups (Capital Budget and Warrant Committees, Planning Board, Finance Committee on Roads, Conservation Commission, etc.) at this time to inform them of her/Mrs. Shue's intention to bring these articles forward again and to find out what their timeframes are for involvement in the sidewalk requests.

Mr. Dawley asked Mr. Hughes to update cost estimates for both projects, including time and cost of Town labor, if provided, for complete transparency.

Mrs. Spalding thanked the Selectmen for their information and assistance at the outset of this process.

Appointments

Mrs. Lisbon told the other Board members that a comprehensive list of all elected Town officials and those appointed by the Selectmen, the Moderator and other Town boards/committees as well as liaison assignments is currently be compiled for their reference.

There were no appointments this evening.

Execute Acting Chief of Police Contract

Mr. Ramsay said the employment agreement before the Board this evening reflects the terms and conditions negotiated with Acting Police Chief Jeff Farrell, effective as of August 28, 2010, the date of appointment, through June 30, 2011.

Mr. Dawley moved to execute the agreement between the Town of Dover and Jeffrey Farrell, Chief of Police, seconded by Mrs. Lisbon; it was unanimously voted.

Review Capital Budget Requests

Mr. Ramsay said that as discussed at the Board's last meeting, the Police Department FY12 capital budget requests include two police cruisers (\$65,500) and replacement of the repeater/comparator at the Grossman Camp (\$36,000). He told Mr. Dawley that the cruisers being replaced have very little trade-in value due to the constant usage in daily policing. There are no FY12 requests for the Animal

Board of Selectmen Open Session Meeting Minutes
September 29, 2010

Control Department – the Police Chief is requesting replacement of the Animal Control vehicle in FY14.

Mrs. Lisbon suggested that Chief Farrell begin compiling the current police vehicle inventory and a vehicle maintenance expense update, which have been requested by Warrant Committee and the Capital Budget Committee in recent years.

Mr. Ramsay reviewed the Selectmen's FY12 requests, which include a holding cell retrofit at the Protective Agencies building and replacement of the upper level carpeting at the library. He reminded the Board that a state inspection report identified the holding cell deficiency several years ago, but that this item has been pushed into out-years by the Board in the past. The carpeting at the library is a new request which was prompted by the Library Trustees' decision to use private funds to reconfigure the upper level of that building. When the circulation desk and shelving are moved to new locations, the existing wear patterns and holes where those shelves were bolted to the floor will be exposed.

Mrs. Lisbon suggested approving the submission of this request to the Capital Budget Committee contingent upon the reconfiguration occurring. The Board may invite the Board of Library Trustees to an upcoming Selectmen's meeting to share more details.

The Board also reviewed capital items placed in the out-years. Mr. Ramsay told Mr. Dawley that the overhead doors at the Whiting Road building, which are scheduled for replacement in FY13, do not work. He added that the side door and windows to be replaced are not energy efficient. A license agreement for the tenant, Dover Automotive, is being prepared for execution in the near future.

Mrs. Lisbon said that the newly reconstituted Caryl Management Advisory Committee will be meeting shortly to develop a plan for capital improvements needed at the community center over time, and that other capital items will be incorporated into the out-years after they are identified.

Mr. Ramsay told Mr. Dawley the Town House re-roofing may not need to occur in FY14, but has been put in that out-year so everyone is aware that this costly repair will occur within the next several years.

There were no capital budget requests for the Water Department.

Mr. Ramsay went over the Highway Department capital budget requests, which he said were approved by the Finance Committee on Roads. The sole request for FY12 is for replacement of the slide-in sander for H-4. At a cost of \$19,000, it is made of a more expensive stainless steel, which should be easier to maintain and double the life expectancy compared to those currently in use.

Board of Selectmen Open Session Meeting Minutes
September 29, 2010

Mr. Hughes provided his rationale and answered the Board's questions with regard to placement of the various Highway Department capital items in FY13 - FY16. The Board thanked Mr. Hughes for taking very good care of the Highway Department equipment and also for his conservative approach of repairing, rather than replacing, equipment when possible.

The Board will take these requests under advisement.

Other Business:

Surplus Equipment

Police Chief Farrell has sent the Selectmen a letter asking them to declare the animal control vehicle as surplus property, to then be disposed of by auction to the highest bidder. The salvage value is approximately \$1,600. The vehicle is currently off the road.

Mrs. Lisbon moved to declare the 1997 Ford F250 animal control vehicle as surplus property, seconded by Mr. Dawley; it was unanimously voted.

Special License

Mrs. Lisbon moved to approve a special license for Pepper's Fine Catering for Sunday, October 24, 2010 [from 11:00 a.m. to 5:00 p.m. at Elm Bank], seconded by Mr. Dawley; it was unanimously voted.

Approve September 16, 2010 Meeting Minutes

Mrs. Lisbon moved to approve the minutes of September 16, 2010 as submitted, seconded by Mr. Dawley; it was unanimously voted.

Adjournment

At 7:17 p.m., Mrs. Lisbon moved to adjourn the meeting, seconded by Mr. Dawley; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Carol Lisbon, Clerk