

**Dover Parks and Recreation Commission  
Meeting of October 6, 2010  
Minutes**

P&R Commissioners In Attendance: Scott Seidman, Nancy Simms, Rich Oasis, Peter Davies, Chris Boland  
P&R Employees In Attendance: Jessica Cooney, Dave MacTavish  
Guests: John Burke, Andy Waugh, Peter Mitchell, Charlie Blizzard

**Chickering Fields** - Commissioners met to discuss conditions of fields and decide a resting a rotation to improve conditions. Nancy, Scott, and Rich believe taking the back Chickering field offline in the Spring of 2011 is best because of its such current poor condition. Peter Davies feels if we rest a field in the Spring then all sports will to cut down on scheduling (games & practices) because of the lack of other available, playable fields in the Spring.

The back Chickering field has not been rested since the Fall of 2008. The Caryl Park Soccer field has not been rested at all in 7 years.

A vote was taken and the following resting schedule was proposed:  
Spring 2011 – rest back Chickering field – 4 to 1 vote, Peter opposed  
Fall 2011 – rest Caryl Park field – did not vote on this field at this time  
Fall 2012 – rest Chickering front field - did not vote on this field at this time

The Parks & Recreation Commission will organize a meeting with the Sports Groups in November to discuss field allocation for the Spring of 2012 and inform them of the back Chickering field closure.

**Caryl School Library** – Dave Laidman, John Burke, & Charlie Blizzard came to the meeting to present their thoughts regarding the new key policy for the Caryl Community Center which was put in place by the Dover Police and Building Maintenance Department. They have been using the Caryl Library Space two mornings a week during off-peak hours for a morning exercise program made up of local Dover parent’s that just want to work out together.

- Since they are not renters of the building their names were prohibited from being added to the user list to obtain a key to the building.
- There group is not looking to run a business, but just to use the space during time is not currently scheduled.
- They proposed paying \$100 per 10 week session that they use the space.
- Nancy proposed the instructor of the class pays Park & Rec. \$120 for a 10 wk. session
- Scott proposes they pay a “non-peak” hour user fee of half the normal \$25 per hour rate.

The group discussed and decided that “non-peak” hours for the gym and library spaces are before 7:00am and that we would offer a reduced rate to any user during those times of \$10 per hour. This new change was voted on, Peter motion, Nancy 2<sup>nd</sup> the motion.

The exercise group will pay \$10 per hour x the number of uses starting on October 6<sup>th</sup>, 2010.

**Vacuum for Caryl School** – The Parks & Recreation Commission discussed and decided they will purchase a new vacuum for programming by use of the Revolving Fund Caryl Rental program money.

**Revolving Fund** – A handout was given to show the proposed Allocation of Funds for the FY 2010 Revolving Fund money. The proposed allocation of money included the following:

- Field Maintenance - \$28,094.00
- Part-Time Staff - \$5,000.00
- Registration Software - \$3,600.00
- Renovate Baseball fields - \$8,370.00
- Reserve Fund - \$10,000
- The sum total proposed to allocate was \$45,064.00.

Originally, a replacement pump was listed, but after discussion it was decided this was a Capital Budget item, and since we need it this Spring it will be requested as a Reserve Fund Transfer.

Rich feels the Caryl 1 baseball field should be converted to a Softball field sooner than later. Dave's estimate is that it would cost \$4,000 for baseball improvements, but \$19,000 to convert the C1 field. It was agreed to leave the C1 field alone for now until Carl Park Project is finalized, and meanwhile renovate the other baseball fields (C2 & C3) which have not had work done to them in several years.

Scott, Nancy, Peter Davies, and Peter Mitchell believe we should start going to the Warrant Committee with the full Field Maintenance Budget costs of ~\$45,000 vs. the ~\$25,000 we have been asking for each year to show our true costs that the Revolving Fund fees help offset.

Nancy proposes approval of allocation of Revolving Funds, Peter 2nds for everything.

**Caryl Park Wells** - After a Dave MacTavish and several Commissioners met with the Town's Water consultant and the Selectmen about the final Water Report from Tata & Howard, which was first available on October 19<sup>th</sup>, Park & Rec. discussed the importance to address the water issue with the Town Selectmen and figure out costs for Chickering to connect to the Dover Water Company lines in the center of town.

- Nancy talked to Carol Lisbon and Carol believes the Caryl Park Project is still not "dead."
- Scott reminded us that there were several other plans presented to us by GALE Associates that placed new turf fields at the front of Caryl Park, away from the well zones completely, but were just not as eye appealing for the rural setting we were hoping for.
- Tata & Howard are refining their map of the 150 foot buffer zone around the wells at Caryl Park so there is a clear line that shows our proposed fields are out of that zone.
- Our report has ultimately uncovered a totally different water issue for Chickering School, unrelated to Park & Rec. that the Selectmen will need to discuss their resolution to for the future.

Meeting was adjourned at 9:00am.