

**Dover Parks and Recreation Commission
Meeting of November 3, 2010
Minutes**

P&R Commissioners In Attendance: Scott Seidman, Nancy Simms, Rich Oasis

P&R Employees In Attendance: Jessica Cooney, Dave MacTavish

Guests: Andy Waugh (Warrant Committee)

Operating Budget - Discussion regarding the proposed 2012 Operating Budget.

- Warrant Committee & Personnel Board indicated there would be a 2.3% non-union employee raise for 2012.
- Scott, Nancy, & Rich feel we need to submit the total Field Maintenance costs in the Operating Budget to be transparent in what the full cost to maintain the fields is. The Revolving Fund fees have off-set this request the past years.
- Dave MacTavish will send out copies of the Operating Budget with proposals before a final vote.

Conservation Meeting / Caryl Park Fields - Parks & Recreation Commissioners met with the Conservation Committee on October 27th to discuss the possibility of building new fields on the Medfield State Property.

- P & R was told by Con Com that they do not see a problem of putting up a temporary bridge over the pipeline and the wetlands in order to get construction vehicles to the Medfield State Hospital property.
- Con Com also indicated that as long as construction was outside of the 100 foot buffer from any of the wetlands, they would not have an objection to P&R putting two turf fields here.
- Con Com stated that prior to going forward, P&R would have to hire a wetlands consultant to formally survey the property and that a formal request would have to be submitted to Con Com.
- Dave MacTavish talked with Heath Rollins (High School A.D.) and reported that if the high school were to use the fields for post-season play, league requirements state that there must be permanent toilet facilities, bleachers and lights. It is unclear whether permanent toilet facilities would be allowed on the property. Temporary toilet facilities also pose a problem because of the weight of the truck that would have to cross the pipeline and the wetlands in order to provide regular cleaning. It is also unclear whether the region's current lighting restrictions would apply to the MSH property.
- Nancy has sent a request to Robyn Hunter, Chair of the Regional School Committee, to get on their agenda for November or December in order to discuss their willingness to allow P&R to build 2 fields for our own use on their property.
- If the Regional School Committee grants us permission to build our fields on their property, it will be up to the Caryl Park Leadership Committee and their constituent sports groups to decide which location to pursue.
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Board of Health – Park & Rec. would like to meet with this group after we meet with the Regional School Committee to confirm the location of where the fields may be built.

- A P&R member will request to attend the Board of Health meeting in November.
- P&R may want Bill Seymour of GALE Associates to attend this meeting as he is better able to address health concerns around artificial turf fields.
- Jess suggested having someone from another town who has been through the turf field process also attend. Doug MacDougall, Director of Weston Recreation, would be a good person as

Weston installed turf fields in the last three years and met with their Board of Health in the process. He could talk about any safety or health issues they have encountered on their new fields.

Caryl Park Wells – The revised final Tata & Howard report was received by the Town on October 19th. P&R received a copy of the report from Dave Ramsey almost a week later on October 25th. P&R was told that the Board of Selectmen first saw the report some time after October 25th. The revised report contained zone 1 and zone 2 delineations from each of the 5 well heads rather than from one spot in the middle of the 5 well heads. This adjustment was requested by the Board of Selectmen. This report states that:

- The proposed P&R fields at Caryl Park are located outside of Zone 1 but within Zone 2.
- Because the proposed P&R fields are situated outside of Zone 1, there should be no impact on the wells.
- Ground water wells are unpredictable and that the Town would be prudent to explore alternative water sources for Chickering School so that it would not be solely dependent on the Caryl Park well system.
- , but that it suggests the town look into an alternative water source for Chickering School.

Capitol Budget - Nancy moved to approve the Capital Budget for fy2012 as presented. Scott seconded the motion and it was approved unanimously.

Field Fee Increases – In January of 2011, Park & Rec. will host a meeting to set the field fees for the academic school year of 2011 – 2012. Our determination needs to be made in time for the sports groups to hold fall registration which takes place in late March or early April.

Carry-In, Carry-Out Policy – The new policy is being drafted and will be advertised over the winter of 2010/2011 to go into effect on March 1st, 2011.

- Information regarding the new policy will go out in newspapers, through our Spring & Summer brochure, through the town sports groups to coaches, online, and through email.
- The new policy will require all users of Chickering and Caryl parks to carry-out whatever trash they bring into the parks. All trash barrels and recycling barrels will be removed in an effort to prevent piles of trash and to promote recycling.
- Other Town Departments will be notified of this new policy.

Meeting was adjourned at 8:40am.