

DOVER TOWN LIBRARY BOARD OF TRUSTEES

TUESDAY, OCTOBER 12, 2010 9:00AM

YOUNG ADULT AREA

Presenter:

- Jina Magiera, Landscape Architect: Patio Project. Ms. Magiera

presented a plan with the patio at 12 x 16 ft. and after examining the space outside we suggested a larger patio. She will redo the plan.

Announcements:

- State aid report has been submitted.
- Plaque has been returned and will be mounted by Trustees tea on 10/28/2010.

Reports:

- Director Ms. Abdullah:
 - Quotation for \$500 was received from Mr. Wm Bleakley for replacing the Dover Library sign. A motion was made, seconded and passed to spend \$500 for a new sign.
- Long Range Report: Ms. Collins says the committee plans to have the report out by the end of the year.
- Chair Report: A motion was made, seconded and passed to co-sponsor the Republican/Democratic Debate in the Town House on 10/21/10.

- Friends Report: Trustees will sponsor a tile in honor of the library staff, and will present a gift to Michele Keleher and Marge Caspar at the 10-/28 tea to be used to purchase books in subjects that are of interest to them. A motion was made, seconded and passed to spend \$50 for a tile and \$200 for the books.

Requiring Motions:

- A motion was made, seconded and passed to accept the September minutes as written.

- Holiday hours: On 11/24/2010 the library will be open from 10 to 3.

On 12/24/2010 and 12/31/2010 the library will be closed. A motion was made, seconded and passed to accept these hours.

Open Items:

- Capital Budget: Agreed to submit a request for an upgrade to the staff workroom.

- Fall Appeal: Ms. Abdullah presented a plan from Tucker Interiors for upgrading the main floor; rearranging and shortening shelves, adding new shelving, and moving the circulation desk to make it easier for patrons to find materials and to maximize use of the space. A motion was made, seconded and passed to authorize Ms. Abdullah to spend up to \$60,000 to upgrade the main floor. Ms. Collins and Ms. King will request contributions in the Appeal Letter to further this project.

- Chair Meeting: Mr. Bush reported that most of the discussion was centered on the Open Meeting laws and the deer hunt.

- Budget Update: Mr. Stapleton of the Warrant Committee will meet with Mr. Bush, Ms. Stapleton and Ms. Abdullah to discuss the budget.

- Gift Policy: Ms. Stapleton is writing a policy draft. The D-S High School history department is possibly interested in some of the McGrath books.
- Upcoming Special Teas: On 10/21/10 to honor the DPW workers. On 10/28/10 to honor Michele Keleher and Madge Caspar for their work on the house tours.

Other Business:

- None

A motion was made, seconded and passed to adjourn the meeting at 12:01pm.