

Council on Aging Board Meeting Minutes
Tuesday, October 5, 2010

PRESENT: A. Baranick, E. Bouldry, J. Gavrilles, B. Hagan, J. Hemstreet, B. Murphy,
P. McChesney, L Theodos, J. Walsh, R. Walenduk
STAFF: J. Claypoole
SECRETARY: S. Sheridan
GUEST: J. Stuart

Meeting called to order at 11:00AM.

Minutes of September meeting read –A motion to amend the minutes to read Bocce Ball to start at 9:00AM not 9:30AM by J. Hemstreet and seconded by B. Murphy. The motion passed unanimously.

The Treasurer's report was read by A. Baranick. A motion to accept the reports was made by R. Walenduk and seconded by J. Hemstreet. The motion passed unanimously.

Old Business:

- **Walking Group Update** – B. Murphy spoke with C. Lisbon regarding BID-Needham sponsorship of walking group leader. C. Lisbon will speak with the Outreach Committee at BID Needham regarding sponsoring the Walking Group and get back to us. The COA Walking Group Committee will look into past sponsors and walking group leaders as well as look into where to hold the walks.
- **Flu Clinic** – The Flu Clinic was moved from October 13th to Tuesday, November 9th at 1:00PM – 3-PM. This change was due to change in vaccine shipment date. As the clinic will be held the same day as the COA's Thanksgiving Luncheon, a discussion was held as to changing the day/time. A motion to move the luncheon to Wednesday November 10th at 12:00Noon was made by J. Walsh and seconded by L. Theodos.
- **Luncheons** – Discussion to change start time of all luncheons to Noon. The COA will bring this question to the Thanksgiving luncheon and get feedback from the seniors. Will discuss outcome and any changes at the December Board Meeting.
- **TRIAD** – R. Walenduk reported that TRIAD will provide speakers for October luncheon. Joe Canavan is the representative from the Norfolk County Sheriffs Office and is the liaison to the Dover COA. J. Canavan & Sgt. Ed Meau of Dover Police Dept will be featured speakers at COA October Luncheon. Next TRIAD meeting is January 27th at 10:30AM.
- **MBTA Passes** – J. Walsh requested that COA Staff look into having the MBTA come to Dover to issue Charlie Passes for seniors. Findings to be reported at next Board meeting.

New Business:

- **Change November Board Meeting** – Due to Election Day on November 2nd, a discussion was held regarding moving the November Board Meeting date. L. Theodos made a motion to move the meeting to Monday November 1st at 11:00AM. J. Walsh seconded. All in favor.

- **Senior Property Tax Work-off Program** – J. Claypoole is contacting Town Departments to determine which ones are applying for a tax work-off senior. The COA is also receiving applications from seniors. Due to changes in the Town Engineering Dept, the Selectmen’s office will confer with Highway Dept to determine number of workers needed. There are a total of 10 town slots. A Review Committee is needed to review applications from Departments and seniors. It was decided that last year’s committee J. Walsh, L. Theodos and R. Walenduk would continue on said committee. All applications must be in by Oct. 15th and the sub-committee will review them on date to be announced.
- **Capital Budget Request** – J. Walsh reported that the Capital Budget Committee is requesting any future capital needs of the COA be requested by October 15th. The one item that was raised as a need was a handicapped van. A motion for a search committee to look into a van was made by J. Gavrilles and seconded by R. Walenduk. All in favor. J. Gavrilles to explore Medfield’s van; R. Walenduk to explore Westwood’s Van and J. Claypoole to explore Holliston’s van. They will report back at future meeting.
- **Warrant Committee Representative** – Jim Stuart, the Warrant Committee Representative to the COA, introduced himself to the Board members. His role is to keep the Warrant Committee informed through the year about the COA budget requests. The Board provided an overview of future needs.

Ongoing Business

- **Chair Report** – B. Hagan reported back on the All Chairs Meeting. She stated the Open Meeting Law was discussed and questions answered regarding same. B. Hagan also reported on the Deer Hunt that is being held through the BOH.
- **Travel Committee Report** –E. Bouldry gave a report on the Drover’s Roast trip in Sept. Trip to Peabody Essex Museum is planned for November and Rockettes Trip to Boston in December. J. Gavrilles suggested going to the Mt. Washington Boat Trip for next fall.
- **Director’s Report:**
 - **J. Claypoole** reported that the Annual Report was completed and submitted to Elder Affairs. For FY10, the COA served 491 unduplicated elders and 105 non-elders. Last fiscal year the COA served 459 unduplicated seniors and 107 non-elders. This FY, the COA had 5,962 volunteer hours and last FY it was 5,730 volunteer hours.
 - **MCOA Conference** – J. Claypoole will attend MCOA conference in Falmouth on Oct. 6th & 7th.
 - **Medication Seminar** – This seminar funded by BayPath grant was successful featuring Pharmacist Maureen Smith from Walgreens in Westwood. Info and pillboxes were distributed.
 - **Sandwich Generation seminars** -- The COA is partnering with Sherborn COA to present a series of workshops for adults caring for aging parents at DS Middle School. These are scheduled in November and flyers will be emailed to parents from schools, with approval of Superintendent.
 - **Request for Candidates Night Debate** – The COA was approached to sponsor a debate in the Great Hall in October. J. Claypoole shared info on

request with Board. Upon advice from the Town Clerk and State Ethics Commission, the request was denied. J. Claypoole will communicate decision to S. Grant.

➤ **Board Member Items:**

Bocce Ball – B. Murphy reported the last date will be Friday November 19th.

Wii Game – B. Murphy reported there were 2 seniors that attended Wii at the Library.

CMAC—J. Hemstreet reported that CMAC meeting will be on October 13th at 9AM.

Silent Movie Night – J. Walsh reported that Dover Church is hosting Silent Movie Night on October 16th.

A motion to adjourn was made by J. Walsh and seconded by B. Murphy. The motion passed unanimously. The meeting was adjourned at 12:50PM.

Respectfully submitted,

Suzanne Sheridan
Secretary