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WEE SITE

BOARD OF ASSESSORS

Meeting Minutes
June 29, 2010

Chairman Caroline B. Akins called the meeting to order at 5:00 PM in the Assessors Office. Present were Board Members Charles W. Long and Caroline M. C. White, and Town Assessor Karen MacTavish.

1. Regular Business

- FY 2011 Preliminary Real Estate and Personal Property Warrants were reviewed and endorsed. A warrant for an omitted FY 2010 Personal Property account was also signed by the Board.

At 5:10 PM, it was moved by Mr. Long and seconded by Mrs. White to enter executive session to meet with Attorney Jack Donoghue and his client, Stephen Bisson, for the purpose of discussing abatement applications. With three members voting, the motion was approved, 3-0.

The Board returned to public session at 5:30 PM.

1. Regular Business (continued)

- Meeting minutes from May 26, 2010 were reviewed and unanimously approved.

2. Proposed 2010 Equalized Valuation (1/1/2010)

Discussion was held concerning Dover's 2010 Proposed Equalized Valuation (EQV) of \$2,482,558,300, which is determined by the Commissioner of Revenue under Chapter 58 §10C of the Massachusetts General Laws. This figure is used in the distribution of some forms of state aid and annual charges assessed to municipal governments.

3. Master Plan

Mrs. Akins made suggestions relating to litter and signage for inclusion in the updated Master Plan, which were unanimously approved by members of the Board.

4. Year End Matters

Organization of the Board/Elections and Appointments

- By unanimous vote, Mrs. Akins was reelected Chairman of the Board of Assessors for FY 2011.
- Ms. MacTavish was unanimously reappointed to the position of Town Assessor for FY 2011.

Accounting

- The Accountant's signature form for vouchers and invoices was endorsed.
- Encumbrances were discussed and unanimously approved.
- Mrs. Akins endorsed a form to permit Ms. MacTavish to carry over 5 days of unused vacation time from FY 2010 to FY 2011. The Board unanimously approved a letter to David Ramsay concerning loss of vacation time.

5. Open Meeting Law

The Board reviewed and discussed the new open meeting law and endorsed the form provided by the Town Clerk acknowledging receipt of that information.

6. Chapter 61B Land Purchase Option

A memo from David Ramsay concerning right of first refusal on property currently assessed under the provisions of Chapter 61B (Recreational Land Classification) was discussed.

7. Next Meeting

The next meeting was scheduled for Wednesday, July 21, 2010 at 5:00 PM.

At 6:30 PM, it was moved by Mr. Long and seconded by Mrs. Akins to adjourn the meeting to enter executive session for the purpose of reviewing applications for abatement and discussing litigation. With three members voting, the motion was approved, 3-0.