

# BOARD OF ASSESSORS

Meeting Minutes  
November 17, 2010

Chairman Caroline B. Akins called the meeting to order at 5:05 PM in the Assessors Office. Present were Board Members Caroline M. C. White and Charles W. Long and Town Assessor Karen MacTavish.

1. FY 2011 Interim Year Update

Due to time constraints and staffing issues, the Board unanimously authorized Karen MacTavish to seek contractual assistance for FY 2011 valuation adjustments.

2. Gateway Authorization and Classification Hearing

The Board unanimously authorized Karen MacTavish to electronically sign and submit all documents on their behalf for approval of updated valuations and submission of the tax rate recap. In conjunction with the Board of Assessors, the Selectmen have scheduled the annual classification hearing for Thursday, December 9, 2010 at 6:30 PM.

3. Mapping Contract

The FY 2011 map maintenance contract with Cartographic Associates Inc. of New Hampshire was unanimously approved and endorsed.

5. Classified Land Approvals

By unanimous vote, the following application for classification under the provisions of Chapter 61B of the Massachusetts General Laws for FY 2012 was approved:

20 Pegan Lane (10-030)

5.55 acres

6. Next Meeting

The Board unanimously agreed to schedule the next regular meeting for Thursday, December 9, 2010 at 5:00 PM, after which they will adjourn to attend the Classification Hearing at 6:30 PM.

**At 5:45 PM, it was moved by Mrs. Akins and seconded by Mr. Long to enter executive session for the purpose of reviewing applications for classification under the provisions of Chapter 61A of the Massachusetts General Laws. With three members voting, the motion was approved, 3-0.**

**The Board returned to public session at 6:10 PM to report on actions taken during their executive session as follows:**

FY 2012 Chapter 61A Classified Land Approvals:

9 applications approved (unanimous)

**It was moved by Mrs. Akins and seconded by Mr. Long to adjourn the meeting at 6:10 PM. With three members voting, the motion was approved 3-0.**