

**LONG RANGE PLANNING COMMITTEE
MINUTES FROM SEPTEMBER 8, 2010**

In Attendance:

Jeff Merrill, Wally Weld, Sharon Grant, Mark Sarro, (Planning Bd. Rep.)
Jim Dawley, (Selectmen Rep.) Sue Sheridan

Meeting called to order at 7:30AM at Dover Town Garage
Minutes of June's meeting had previously been approved by committee's
members in attendance at that time.

G. Merrill welcomed new members Jim Dawley (Selectmens Rep) and Suzanne
Sheridan

Business Discussed

- A motion was made by G. Merrill to elect Wally Weld as the New Chair.
Seconded by J. Dawley. All in favor
- A motion was made by G. Merrill to elect Suzanne Sheridan as Secretary.
Seconded by S. Grant. All in favor
- G. Merrill handed out new Open Meeting Laws to each member. New laws
were reviewed and signed for.
- To update the new Committee members, M. Sarro reviewed the memo that
was sent to Chairs of all Town Boards and Committees in June asking them to
submit questions for the Town Survey. This was sent to encourage such
Boards and Committees to participate in said survey which will help the
Board's work on updating the Town of Dover's Master Plan.
- G. Merrill held a discussion on material received to date from several Town
Boards and Committees.
Boards responding to date: Trustees of the Dover Library, Board of Fire
Engineers , Finance Committee on Roads and Open Space Committee
- Discussion held on how to reach other Town Boards and Committees to
submit two or three questions for the Town Survey. Decision to hand out a
copy of the email that was sent in June on September 21st at the All Chairs
Meeting to each Board Chair.
- Discussed the time line draft for completing the Town survey and steps to
obtain same.
- Discussion held on the best way to distribute the survey to each household in
Dover. Options discussed were mail, public events, use of public buildings,
sending home with school children, etc.

Next Meeting: Wednesday, October 6th at 7:30AM - Town Garage Meeting Rm.
A Motion to adjourn was made at 8:55AM by G. Merrill, seconded by M. Sarro

Respectfully Submitted,
Sue Sheridan/Secretary

TOWN OF DOVER
RECEIVED
2010 OCT 19 P 3:03
MARRIE H. CLOUGH
TOWN CLERK