

Town of Dover
Long Range Planning Committee
FINAL
Meeting Minutes
June 2, 2010

The meeting was convened at 7:30 A.M. at the Dover Town Garage.

Present were:

Voting Members: Geoffrey Merrill (Chair), Rich Forte, Sharon Grant, Carol Lisbon (Selectmen), Mark Sarro (Planning Board) and Wally Weld

Liaison Member: Peter Smith (Warrant Committee)

The Committee discussed and approved, by voice vote, the May meeting minutes.

The Committee continued its discussion of the form and content of a Town-wide survey to inform an updated Dover Master Plan. To maximize the involvement of other Town Committees and Boards, the Committee and the Planning Board drafted a memo to be sent to each Committee/Board Chairperson requesting their assistance in drafting 2 or 3 questions for inclusion in the Town Survey. The memo will be sent out no later than the second week of June with the request for feedback before the end of the month.

Mr. Merrill has requested that the Board of Selectmen convene the All Chairs meeting during the Fall months so the Committee can review the timing and content of the Master Survey's questions and solicit additional assistance from any Committee and Board with suggestions for questions to be included in the Survey.

The discussion then focused on the previous dialogue about the manner in which the Master Survey will be distributed. The options discussed included articles in the local papers, e-mails sent home from the schools, Dover's web site, and paper copies at sites such as the Town Hall and Library. I was also mentioned that outreach to various groups, such as COA, Dover, Mothers and PTO, might also help although it might skew some of the results.

The next scheduled meeting of the Committee after the summer recess is Wednesday, September 8, 2010, at 7:30 A.M. at the Town Garage. At that meeting, the Committee will reconvene and will schedule subsequent meeting dates.