

Dover Parks and Recreation Commission
Meeting of January 13, 2010
(To finish addressing agenda items from 1/6/10)
Minutes

P&R Commissioners In Attendance: Peter Davies, Rich Oasis, Scott Seidman, Nancy Simms
P&R Employees In Attendance: Jessica Cooney, David MacTavish

Meeting was called to order at 7:45am.

Prior Meeting Minutes

Minutes from December's meeting were approved as amended.

Abutters' Meeting – Caryl Park Reconfiguration Project

The second abutters' meeting is scheduled for Thursday, January 28, 2010 at 7:30pm in the Caryl Center library. It was agreed to extend invitations to the Board of Selectman, DS Boosters, and the heads of each youth sports group. A letter will be mailed to each of the abutters. Jess will write the letter and circulate it for approval. The purpose of this meeting will be to share with the abutters and key town players the reconfiguration options that Gale Associates has developed.

Options c-3 and c-5 were determined to be the best of the seven options prepared by Gale. The side by side positioning of the two rectangular fields is favored by all. This orientation allows the most field use flexibility out of all the options and results in cost savings for materials, construction and labor. It was agreed that Bill Seymour from Gale Associates should present all the options his firm prepared and end with c-3 and c-5. This would give the abutters the benefit of seeing everything that the P&R commissioners have seen and would give them the background that led to our choice of c-3 and c-5 as the recommended final options. Bill will be asked to provide color foam board drawings of c-3 and c-5. It was agreed that to facilitate comparisons, all versions should include lights (the new technology that does not create radiant light outside of the field), 3 baseball fields. The cost efficiencies of adding on improvements to the tennis courts and to the basketball court were discussed; it was decided not to muddy the waters by adding in extra tasks.

There have been no changes to Caryl Park for 40 years. At that time, in 1970, additional land was cleared so as to add the back baseball field.

Public Meeting in February for Caryl Park Reconfiguration Project

It was agreed to hold several public community meetings. The date of the first such meeting will be determined at our February 3 meeting.

FY2011 Budget Operating Budget

Dave reported that the town accountant had erroneously included \$1,800 for employee clothing allowance in both the salary and expense sections of the operating budget. It was removed as a salary item and is now correctly carried as just an expense item.

FY2011 Capital Budget

P&R will submit its final capital budget by the end of the week. We are requesting three items: (1) \$42,000 for a new Dump Truck, net of trade-in on the old dump truck; (2) \$5,045 for Program Registration and Facilities Management Software; and (3) \$2,800,000 for the Caryl Park Reconfiguration project.

Whiting Road Building

Discussion was held as to the pros and cons of relinquishing control of the Whiting Road building to the town. P&R incurs approximately \$2,300 in annual utility expenses for this building but does not receive its rental income. Dover Automotive pays \$600 a month in rent directly to the town to use the building for storage

purposes. The commission voted 4-0 to turn the building over to the town. The ultimate decision, however, lies in the hands of the voters. We will need to place an article in the Warrant for May's town meeting. The warrant deadline is January 22.

Annual Field Maintenance Costs

Dave estimated that 40% of our field maintenance budget goes to maintaining non-sports field space in the town. This includes the grounds around town hall, the protective agency building and the library; as well as the grounds around Chickering School. Our field maintenance costs will go up from about \$30,000 this year to \$42,000 in fy2011 because of state mandates requiring more organic materials.

Room Usage Fee

It was agreed that hourly room usage fees for FY 2011 would be as follows:

Gym Rental: \$50 for Dover resident, \$100 for non-resident

Library Room Rental: \$25 for Dover resident, \$50 for non-resident

Fees for the men's exercise program (currently meeting in the library twice a week) and a possible women's exercise program will be discussed at the February meeting.

Middle School Football Program

In addition to mailing letters to the parents of each boy signed up to play 7th and 8th grade football in the fall, George Licht has proposed that he meet individually with each set of parents and have them sign the letter of agreement and understanding before the season starts. The parent contact for next year's 7th grade team is Lauren Miner and for the 8th grade is Cathy Thompson.

Memorial Day Rental – Needham Soccer Club

Rich reported on his follow up conversations with the Needham Soccer Club ("NSC") regarding their request to use three of our soccer fields for their Memorial Day Tournament. NSC will grant us full authority to cancel in the event of rain any games scheduled on our fields. We have their permission to run a concession stand at any of the fields. They want to be able to sell their tournament t-shirts which is fine with us. NSC agreed to our request for \$500 per field per day. With three fields in use over the three day tournament, this will generate \$4,500 in revenue. Income from concessions will be on top of that. We confirmed that we have three sets of nets in Dover and 2 sets in Sherborn. Once the BAYS game schedule is posted, we will need to see if there are any town soccer games scheduled in Sherborn that weekend before we will know whether we can use either or both of the nets in Sherborn. Leo Cavanaugh, Field Coordinator for all DS youth sports, confirmed that there are no games scheduled on Dover's fields for that weekend. Dover-Sherborn teams will be among the 600 teams playing in the NSC tournament. By a vote of 4-0, it was agreed that we would allow NSC to use our fields for their tournament.

Misc.

Spring Defibrillator Classes - The need for defibrillator classes for spring coaches was discussed. Dave will speak with past instructors to determine the lease expensive option for holding these classes: Juanita Allen, Page Koligian, and Renee Fledderjohn.

Meeting adjourned at 9:30am.

Respectfully Submitted,
Nancy Simms, P&R Commission Secretary