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2 MEETING MINUTES  
3 BOARD OF SELECTMEN  
4 MARCH 11, 2010  
5

6 At 6:32 p.m., Clerk Joseph M. Melican called the meeting to order with member  
7 Carol Lisbon present. Also present were David W. Ramsay, Town Administrator,  
8 and Greer Pugatch, Assistant Town Administrator. Chairman David W. Heinlein  
9 was absent this evening.

10  
11 ATTENDANCE: Mike Francis & Steve Sloan, The Trustees of Reservations;  
12 Courtenay Cabot Venton, Jessica Reilly, Kristen Giordano, Diana Workman &  
13 Steven Giovangelo, Childhood Development Center; Jane Wemyss & Jim Kinder,  
14 Warrant Committee  
15

16 PRESS: Matt Tempesta, D-S Press  
17

18 **Mike Francis of TTOR re: Town Meeting Warrant Article**

19 Mr. Melican welcomed Mike Francis and Steve Sloan of The Trustees of  
20 Reservations (TTOR) to this evening's meeting at their request to discuss Article  
21 12 on the 2010 Annual Town Meeting warrant.  
22

23 Mr. Francis introduced himself as the superintendent of several TTOR properties in  
24 the area, including Noanet Woodlands in Dover. The Park & Recreation  
25 Commission allows visitors to this reserve to park their vehicles at Caryl Park;  
26 however, with increased activities at the park, this privilege may be withdrawn in  
27 the near future. Mr. Francis has therefore submitted a citizens' petition to amend  
28 the Town's recreational parking bylaw to increase the number of vehicles allowed  
29 to park on recreational parcels within the residential zoning district. He said the  
30 bylaw in its current form creates a parking hardship and safety issues with cars  
31 entering from and parked along Powissett Street. The amendments would allow for  
32 recreational parking areas to extend more than 100 feet from the roadway and for  
33 parking areas to contain more than 5 cars instead of being broken into separate lots  
34 not within a 400-foot radius of each other. Two proposed parking lot designs for  
35 Noanet Woodlands if the bylaw is amended were described to the Board.  
36

37 Mrs. Lisbon agreed that the current bylaw reduces flexibility for TTOR to work  
38 with the Planning Board and other Town entities to come up with a sensible  
39 parking solution. She said that one lot entrance would be safer than several and  
40 there would be better access, noise reduction, and ease of trash collection/removal  
41 and police checks.  
42

43 Mr. Sloan added that the police chief supports this idea. He told Mrs. Lisbon that  
44 the Park & Recreation Commission asked TTOR to stop using the parking at Caryl  
45 Park last fall, although this has not been enforced to date. He explained that TTOR  
46 is in the process of having conversations with the Planning Board on its

1 interpretation of the parking bylaws, and it is unclear whether that board's  
2 expectations can be met prior to Town Meeting.

3  
4 Mrs. Lisbon observed that the open hearing on this article will be held on April 5,  
5 2010 at 7:30 p.m.

6  
7 The Selectmen thanked Mr. Francis and Mr. Sloan for coming in this evening,  
8 saying that Noanet Woodlands is a tremendous resource to the Town and others.

9  
10 **Future of the Childhood Development Center**

11 Courtenay Cabot Venton appeared before the Selectmen this evening to update  
12 them on the recent activities of a group of parents who are trying to keep the  
13 Childhood Development Center (CDC) open. The Regional school department  
14 recently announced its intention to close the center in May due to declining  
15 enrollment. Mrs. Venton introduced two of the other parents involved in this  
16 effort, Jessica Reilly and Kristen Giordano, as well as current CDC Director Diana  
17 Workman. She extended many thanks to Mr. Ramsay for all of his assistance in  
18 working through various options and issues that have arisen during this process.

19  
20 Mrs. Venton called the CDC a "huge resource" which offers an outstanding  
21 curriculum by long-time employees to its preschoolers and flexible hours to their  
22 parents, as well as being a valuable source of revenue to the Town. The parent  
23 group would like to re-license the CDC as an early education center, and with their  
24 outpouring of support and expertise, the group is in the process of incorporating as  
25 a legal entity, being set up as a non-profit organization, obtaining liability  
26 insurance, etc. She told the Selectmen that the CDC is a financially viable  
27 institution as it stands, but adjustments need to be made for staffing to match  
28 enrollment levels. Present CDC teachers have agreed to work on a stipend basis  
29 next year, then as fully employed in the second year. Calls are being made to  
30 current families to find out if they plan to sign up for next year. Mrs. Venton told  
31 Mrs. Lisbon that parents will be required to give one month's notice if they intend  
32 to withdraw their child(ren). Fundraising and marketing efforts are already  
33 underway, and code issues are covered by the licensing process through the state,  
34 with contingency monies already built in to cover these requirements. Mrs. Lisbon  
35 commended the group for approaching this venture as a business.

36  
37 Kristen Giordano, a professional marketing expert and graphic designer, detailed  
38 her strategies for this project, which include press releases, print ads, networking  
39 and their website, and release of the new logo in April as the preschool is re-  
40 launched and re-branded. The group continues to research and identify the  
41 surrounding communities' needs for pre-school aged children for an effective  
42 targeted marketing campaign.

43  
44 In response to Mr. Melican's observation that a large new center opened nearby  
45 recently, Ms. Giordano explained that while it is valuable for those seeking  
46 traditional day care, the CDC is not a day care but a preschool with extended hours.

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1 She told Mrs. Lisbon that although the initial organizing is being done by parents  
2 who may move on once their children are no longer enrolled, individuals with  
3 fundraising, finance, marketing and legal expertise are being sought to sit on an  
4 independent board of directors. At Mr. Melican's request, the group will forward  
5 marketing materials and other information related to this project to the Selectmen  
6 through Mr. Ramsay as it becomes available.

7  
8 Mrs. Venton asked the Board for an assurance that the current CDC space at the  
9 Caryl Community Center will be made available to the new organization. The  
10 Selectmen will continue to work with the parent group towards this goal through  
11 CDC Director Diana Workman, who will serve as a liaison during this process.

12  
13 **Discuss Ballot Questions**

14 Mr. Melican expressed the need for the Board of Selectmen and the Warrant  
15 Committee to start a dialogue regarding whether there will be ballot questions this  
16 year. Mr. Kinder said the Warrant Committee has almost all of its budget numbers,  
17 and once they are forwarded to the Treasurer/Collector, the committee can begin  
18 this discussion. Any ballot questions needed will be voted on at the Selectmen's  
19 March 25, 2010 meeting.

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21 **Other Business:**

22 **Pan-Mass Challenge Kids' Ride**

23 Mr. Melican said that organizers for the Pan-Mass Challenge are requesting  
24 permission to hold 3 rides for different age groups in the area of the regional school  
25 campus on Sunday, May 23, 2010.

26  
27 Mrs. Lisbon moved to approve the Pan-Mass Challenge Kids' Ride on May 23,  
28 2010 in the morning, seconded by Mr. Melican; it was unanimously voted.

29  
30 **Charles River School 5K Road Race**

31 The Board also reviewed a request from the Charles River School to hold a 5K road  
32 race on May 16, 2010. Mrs. Lisbon outlined the route in Dover.

33  
34 Mrs. Lisbon moved to approve the Charles River School road race on May 16,  
35 2010, seconded by Mr. Melican; it was unanimously voted.

36  
37 **Approve February 25, 2010 Meeting Minutes**

38 Mrs. Lisbon moved to approve the meeting minutes of February 25, 2010,  
39 seconded by Mr. Melican; it was unanimously voted.

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41 **Citizens' Comments**

42 It was suggested that any questions the Warrant Committee has regarding the  
43 zoning bylaw amendments article should be directed to the Planning Board,  
44 possibly at the upcoming Open Hearing on April 5, 2010. Regarding Mr. Kinder's  
45 question about whether there is an estimate of the cost for repairs to the wastewater  
46 treatment plant at the regional school campus, Mrs. Lisbon informed him that both

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1 towns raised this question at the Regional School Committee meeting this past  
2 Monday night. She told Mr. Kinder that TTOR is still in discussions with the  
3 Planning Board on its article to amend the recreational parking zoning bylaw.

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5 Mr. Melican reminded citizens that the Town Caucus will be held on Monday,  
6 March 15, 2010 at 7:30 p.m. in the Great Hall at the Dover Town House. Mrs.  
7 Lisbon added that a list of vacancies for elected positions is posted on the Town  
8 website ([www.doverma.org](http://www.doverma.org)).

9  
10 Mr. Melican also said that the Warrant Committee's Open Hearing on the Town  
11 Meeting warrant articles will be held on Monday, March 22, 2010 at 7:30 p.m. at  
12 the same location.

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14 **Adjournment**

15 At 7:32 p.m., Mrs. Lisbon moved to adjourn the meeting, seconded by Mr.  
16 Melican; it was unanimously voted.

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18 DOVER BOARD OF SELECTMEN  
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24 Joseph M. Melican, Clerk  
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