

Town of Dover
Long Range Planning Committee

FINAL

Meeting Minutes

February 3, 2010

Meeting Participants:

Voting Members: Sharon Grant, Wally Weld, Rich Forte, and Geoffrey Merrill,
Member: Peter Smith (Warrant Committee)

Liaison

The meeting was convened at 7:30 A.M. at the Meeting Room in the Dover Town Garage.

A quorum of the Committee was present. The minutes from the meeting which was held on Wednesday, January 6th were reviewed and approved by the attendees with minor changes. The approved minutes will be forwarded to the Dover Town Clerk for inclusion into the Town Records.

The primary focus of the Committee's discussion this morning was the continuation of previous discussions about the creation of a Town-wide survey to be used as part of the updating process for the Town's Master Plan. The initial discussion revolved around the Town's budget process and whether the Planning Board had requested a budget to create, distribute and document responses from a town-wide survey. It appears that the expenses from such an effort can be absorbed in the existing budgets for the Planning Board and under the direction of Mr. Carlucci.

We also discussed the multitude of ways in which the survey and be distributed, such as via the Town's website, or in hard copy form distributed directly to specific groups with the Town such as the Council on Aging. Mr. Weld also suggested that, if possible, we should have the proposed survey reviewed by a professional in that field, one person he mentioned was the woman who directed the survey undertaken in connection with the Caryl Building Project.

The following discussion focused on the issue of how the survey might be distributed along multiple channels, such as mail, internet and as a result of meeting with other Town groups, such as the Council on Aging and the Dover Mother's Association.

Geoff Merrill indicated that he had contacted the Board of Selectmen to make sure that the Survey issues were covered at the next All Chair's meeting as well as to sit down with the Planning Board to get a clearer idea as to their schedule for Gino's time on the survey. No specific time has been set for the All Chair's meeting at this point.

The meeting was adjourned at 8:17 A.M. The next scheduled meeting for the Committee is Wednesday, March 3rd at 7:30 A.M. in the Meeting Room of the Town Garage.

The remaining meeting dates for this fiscal year are: Wednesday, April 7th, Wednesday, May 5th and Wednesday, June 2nd.