

Meeting of the Dover School Committee
Meeting Minutes
February 5, 2007
10:30 am-12:00 pm
Administration Building

Attending: Kathy Gill-Body, Susan Hackney, James Stuart, Bob Springett, Perry Davis

1. Personnel Change -The meeting began with the announcement by Dr. Davis that Pat Hamblett, Curriculum Coordinator at Chickering, has informed him that she plans to retire at the end of this school year. The Committee identified that it would like to re-evaluate this position, and get a clearer understanding of how the responsibilities re: curriculum planning, implementation and coordination at Chickering are shared across the Curriculum Coordinator, Assistant principal, Science Consultant, and Literacy Specialist. The need to examine and consider alternative models for curriculum planning and coordination was discussed, and the Committee would like to better understand the model used at Pine Hill, which includes teachers serving in the role of Curriculum Leaders at each grade level. Perry will ask Andrea Hallion to gather relevant information about the model used at Pine Hill from the Pine Hill staff/faculty, including financial costs, roles and responsibilities, and pro and cons of this model from their experience over the last few years. Perry will work with Bob and leadership at Chickering to review and contrast current Chickering job descriptions. Plan: Reports from Andrea, Perry and Bob at the Feb 27 school committee meeting.

2. Budget Planning -Perry, Kathy and Bob reviewed the meeting with Warrant Committee representatives that occurred on 2/2/07. Bob and Kathy have worked on a draft of the presentation that will be used at the Warrant Committee meeting 2/12/07 which they will distribute for review. Bob and James will take responsibility with Perry and Rich for presenting our FY 08 budget to the Warrant Committee on 2/12/07.

3. Development of Benchmarks and Performance Standards for Chickering - The need to gather examples of how other school districts currently evaluate school performance (in a broad context) was identified. The Needham School Performance Report form 2005 was distributed as one example. James will request copies of the 2006 report from Needham, and see if Wellesley produces a similar report we could review. Further discussion needs to happen at a future meeting.

4. Training and Evaluation of Teacher Aides - deferred due to time.

5. Next Planning meeting - scheduled for Wed 3/7 at 9:00 am. Place TBA.

Respectfully submitted,
Kathy Gill-Body