

**MEETING MINUTES
BOARD OF SELECTMEN
MARCH 15, 2007**

At 6:34 p.m., Clerk Kathleen W. Weld called the meeting to order with member Carol Lisbon present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant. David W. Heinlein was absent this evening.

ATTENDANCE: Joseph Melican, Warrant Committee

PRESS: Brian Burns, D-S Press

Discuss Ballot Questions

Mrs. Weld said that the Board of Selectmen will decide what, if any, ballot questions will appear on the Town Election warrant after meeting with the Warrant Committee to get more specific information on the Town's financial status for FY08.

Joseph Melican told Mrs. Weld and Mrs. Lisbon that the Warrant Committee meets next Wednesday. He will relay the Selectmen's request to be added to the Warrant Committee's March 21, 2007 agenda to discuss the possibility of an override. Any ballot questions must be submitted to the Town Clerk by March 30, 2007.

Dover Community Center Building/Fundraising Committee Updates

Mrs. Weld reported that she and Mrs. Lisbon attended the Dover Community Center Building Committee's (DCCBC) meeting this morning along with Architect Don Mills and Warrant Committee liaison Scott Seidman for a discussion of the issues surrounding the two Caryl School articles being brought to Town Meeting this May.

In Article 11, the Selectmen are requesting monies to maintain and repair the Caryl School building to ensure safety and support building operations. DCCBC meeting participants discussed potential issues and costs if the building is not stabilized. These included the safety of tenants and citizens while a long-term solution is sought, alternate sites for Park & Recreation Department and Council on Aging functions if displaced, and costs if the building is boarded up. Mrs. Lisbon said that she, Mrs. Weld and the DCCBC are trying to quantify these potential actions and gather additional information to be presented in sufficient detail at Town Meeting and, to the extent possible, at the Open Hearing.

Article 12, which requests monies for architectural and engineering services to prepare reduced scope new and hybrid design options, was also discussed at the DCCBC meeting. Don Mills advised those present that the cost savings for a hybrid construction (new/rehabilitation combination) would not be appreciable due to siting issues, and would result in a building configuration that might not fit programmatic needs.

Mrs. Lisbon stated that the Town must make programming decisions based on priorities, and added that interviews and discussions during the programming phase took more time than the comprehensive design phase. Reduced scope community center preliminary designs would be

prepared, taking into account that some of the Town's programming needs could be accommodated at the Town House and 5 Whiting Road (conceptual designs and pricing for accommodating those programming needs at the latter two locations would also be prepared). The architect will also be providing the "foundation" costs for any construction, defined as the costs associated with preparing the site for new construction regardless of the size of the new building.

Mrs. Weld announced that "Frequently Asked Questions" about the Caryl School site may now be viewed on the Town website.

Review Revised FY08 Operating Budgets: 122 & 602

Mrs. Weld commented that the professional services line item in the Selectmen's budget has been reduced by \$30,000 as requested by the Warrant Committee to the same appropriation level as FY07.

Mrs. Lisbon moved to approve Selectmen's Budget No. 122 for a department total of \$215,446, seconded by Mrs. Weld; it was unanimously voted.

Based on Chapter 70 estimates in the recently released governor's budget, assessments for the Minuteman Regional High School have been recalculated, although those figures are still subject to change.

Mrs. Lisbon moved to approve Minuteman School Budget No. 602 for a department total of \$63,699, seconded by Mrs. Weld; it was unanimously voted.

Public Hearing re: Cable Franchise License

Mr. Ramsay told the Board that Cable T.V. Advisor Bob DeFusco has requested a continuance of the public hearing for Verizon's cable franchise license to allow additional time for negotiations.

Mrs. Lisbon moved to move the cable license agreement hearing to April 26, 2007 at 7:00 p.m., seconded by Mrs. Weld; it was unanimously voted.

Review Fire Department Fees

Mrs. Lisbon would like to establish a regular review process for all fees under the jurisdiction of the Board of Selectmen. Mr. Ramsay suggested putting this item on the Selectmen's calendar for annual review. Mrs. Lisbon said that departments whose rates are lower than surrounding communities should be looked at annually until the fees are brought up to area rates.

Mrs. Lisbon moved to approve the fee schedule dated January 26, 2007 for the Fire Department permit and inspection fees, seconded by Mrs. Weld; it was unanimously voted.

Mrs. Lisbon thanked the Board of Fire Engineers for putting this survey together.

Other Business:
Special License

Mrs. Lisbon moved to approve the Special License for the Chicatabot Garden Club for April 10, 2007 [serving wine only at the Library from 7:00 - 8:00 p.m.], seconded by Mrs. Weld; it was unanimously voted.

Reserve Fund Transfer - Animal Control Department

The Board decided to approve a Prior Notice, not a Reserve Fund Transfer, for the Animal Control Department in anticipation of a possible shortfall in that budget due to the purchase of a vehicle for the animal control officer.

Mrs. Lisbon moved to approve a Prior Notice for the Animal Control Department for the purchase of an animal control van from Needham, seconded by Mrs. Weld; it was unanimously voted.

Approve March 1, 2007 Meeting Minutes

Mrs. Lisbon moved to approve the minutes of March 1, 2007 as submitted, seconded by Mrs. Weld; it was unanimously voted.

Citizens' Comments

Mr. Melican said that the Warrant Committee will hold its Open Hearing on March 26, 2007 to get input from the citizens. He said that his committee has received and reviewed all operating budgets.

Mrs. Lisbon reported that the Capital Budget Committee voted to support Article 11 (Caryl School repairs) on the Town Meeting warrant.

Adjournment

At 7:00 p.m., Mrs. Lisbon moved to adjourn the meeting, seconded by Mrs. Weld; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Kathleen W. Weld, Clerk