

## **Town of Dover**

### **Long Range Planning Committee**

Final Minutes of November 5, 2009 Meeting

The meeting was convened at 7:30 AM in the Meeting Room at the Town Garage. Present were Geoffrey Merrill, Jerry Arnold, Sharon Grant, Mark Sarro, and Peter Smith.

The minutes from the October 1 meeting were approved.

The Committee discussed how best to facilitate the Planning Board's efforts to update the Master Plan; the Planning Board is enthusiastic about LRP's participation (see Mark Sarro's memo). Two areas to focus on are:

1. Updating the 1993 Dover survey to determine citizens' interests, reviewing and possibly incorporating parts of Carlisle's extensive survey;
2. Reviewing Dover's Master Plan, primarily the summary of recommendations, re Town goals and suggesting changes, e.g. adding Dover's philosophy re core issues such as open space, recreation, and affordable housing.

These areas will be reviewed in conjunction with the Planning Board and Board of Selectmen, and key Town committees such as Open Space and Warrant will be asked for their input. Sharon Grant offered to update the 1993 Dover survey and incorporate relevant parts of the Carlisle survey as an initial draft for the Planning Board and Selectmen. More information is needed re details of timing, preparing, distributing, and tabulating a new survey. The committee discussed the possibility of including an optional line for citizens to provide their email address for occasional town notices.

The meeting was adjourned at 8:30 AM. The next meeting will be held December 3 at 7:30 AM in the meeting room of the Dover Town Garage.

Respectfully submitted,  
Sharon Grant